

SPP/APR Indicator B-11: Percent of children with parental consent to evaluate, who were evaluated within 25 school days from the date permission is received.

Systems/Infrastructure	Providers/Practice
<p>How do we ensure that children referred to Part B for evaluation receive that evaluation within 25 school days from the date permission is received?</p> <p>Do we have clear policies and procedures in place regarding obtaining parental consent for evaluation and completing the evaluation within 25 school days from the date permission is received?</p> <p>Do we have local timelines established for those portions of the process that do not have state required timelines? If, so are these timelines met?</p> <p>Are our assessment tools designed to gather relevant information about what the child knows and can do academically, developmentally, and functionally?</p> <p>Do we provide opportunities for providers to receive training and TA around conducting evaluations using a variety of assessment tools and strategies to gather relevant functional, developmental, and academic information and determining eligibility and the child's educational needs?</p> <p>Do we have adequate numbers of qualified personnel to conduct evaluations?</p> <p>Is our monitoring and supervision adequate for this requirement? Did we know we had a problem?</p> <p>Do we have valid and reliable data available to address this indicator?</p>	<p>Do our providers have the necessary knowledge and skills to implement policies and procedures related to completing all required activities from parental consent through the evaluation process?</p> <p>Based on a review of child records, including those where the 25 school days timeline for evaluations were not met, and/or the local data available:</p> <ul style="list-style-type: none"> • How many days following referral was parental consent obtained for evaluation? • How many days from parent consent until the evaluation completed? • How many days from completion of the evaluation was eligibility determined? • What percent of the delays are related to parents not providing consent for the evaluation? • What percent of the delays are related to not completing evaluations in a timely manner? What are the reasons for those delays? • Looking at disaggregated data, is there a difference in timeliness based on specific personnel who provide evaluations? Or based on some other variable in our program? What were the reasons? <p>Based on provider interviews:</p> <ul style="list-style-type: none"> • Why do our providers think we have delays in this area? • What solutions do they think will address this issue? • Do providers know how to include families in the IEP process, information sharing and team decisions? • Do providers know how to adapt the IEP process for culturally or linguistically diverse families?

Adapted from: “Local Corrective Action Plans: Collection and Use of Valid and Reliable Data For Determining Factors Contributing To Noncompliance” 3-24-08

Summary From Indicator B-11 Analysis:

- Based on the data/ information identified above, what categories of factors/reasons (e.g. procedures, infrastructure, practice, training, technical assistance, data and supervision) relate to our current noncompliance?
- What strategies related to these categories of factors/reasons should we include in our CAP? For each strategy, include who is responsible and the timeline for completing the strategy.

Contributing Factor Area	Strategies	Who is responsible?	Timeline
Policies and Procedures			
Infrastructure			
Data			
Training/ Technical Assistance			
Supervision			
Provider Practices			

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