





User's Guide

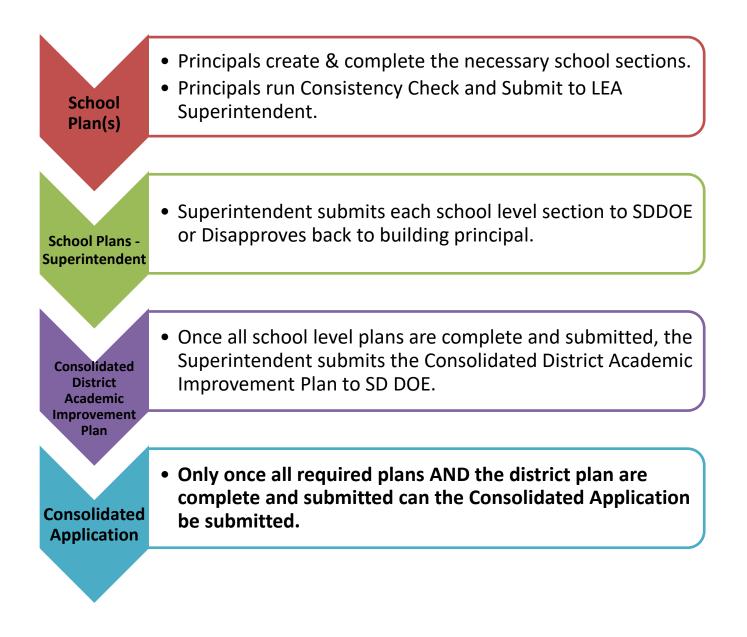
Table of Contents

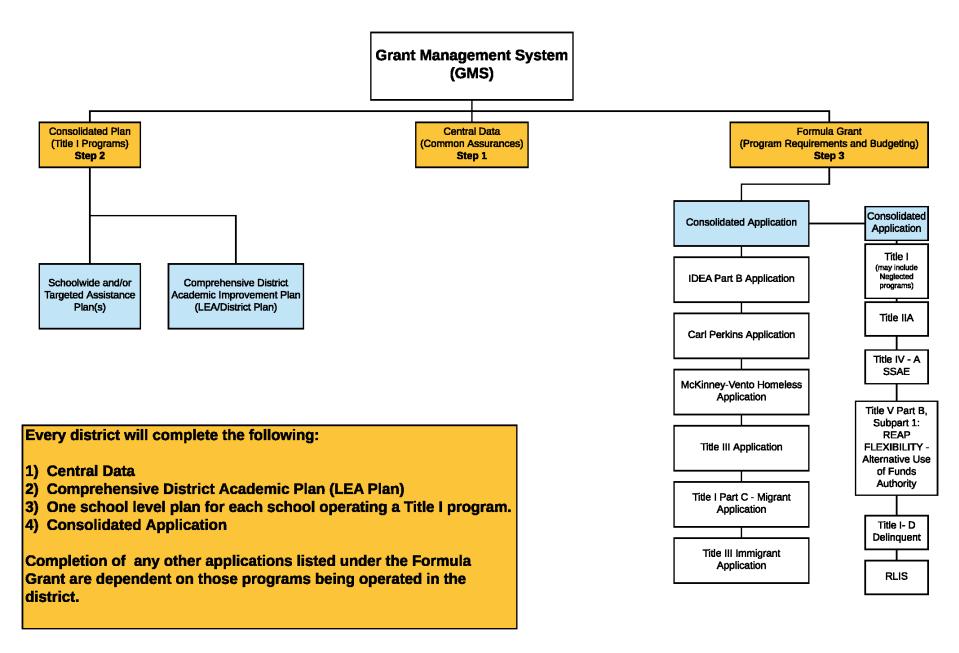
Inderstanding the Process	
ogging in to the GMS	5
Step 1: Access the login page	5
Step 2: Logging In	5
Step 3: Entering the system	6
Step 4: GMS Access/Select	6
Step 5: Creating Sections	7
Vorking in the GMS	9
GMS Access Select Page	9
Tab Environment	10
Central Data	11
Funding Information:	
Central Contacts/ SAM	
Risk Assessment	
Assurances	
Completing the Planning Sections	14
Comprehensive District Academic Improvement Plan	
Consultation and Team Members Tab	
LEA Federal Program Integration-Coordination Tab	
English Learners – All LEAs complete	
Title I Program Type Tab	
Schoolwide Program Section	
Targeted Assistance Program Section	23
Submission of Planning Sections	24
Consolidated Application	26
Issues	
Timing out of the system	
Printing	
Consolidated Application Program Reps 2021-2022	28

Understanding the Process

All districts accepting federal funds will complete the Comprehensive District Academic Improvement Section, along with school sections for any schools operating a Title I program.

These sections must be completed and submitted before the rest of the application may be submitted for approval.





Contact state Title Representatives if you have questions. Click here for list

Logging in to the GMS

Step 1: Access the login page

- 1. Go to <u>www.doe.sd.gov</u>
 - a. Click on Menu and then A-Z Index "G" for Grants Management and the Grants Management System (GMS) for Federal Grant Programs.

Step 2: Logging In

1. All users will get to this screen after following Step 1:

(←) → Ø https://sddoe.mtwgms.org/SDDOEGMSWeb/logon.aspx	P → 台 C MTW GMS - Grants Manag ×	+ + ⇒
👍 🗃 MTW GMS - Grant 🔔 na 🤇 IC SD State Login Login 💧 South Dakota D	Department 🧃 RD Web Access 🧃 GoSignMeUp! - Admin 👩 MTW GMS - Grants Mana	DOE Educational Services
	south dakota DEPARTMENT OF EDUCATION Learning. Leadership, Service.	
	South Dakota Department of Education to the Grants Management System	
ANNOUNCEMENTS		LOGON
No notifications found.		Username/Email
	K12 Email address leapswd - new users	Password Forgot Password
INFORMATION	TRAINING	UPCOMING
Click here for How to Guides and Training Recordings available on the SDDOF website	 Training session recordings can be accessed using the links under the Information section. Once the link is opened, the file can be downloaded 	February 2016
Click here for Session 1 GMS Central Contacts and Navigation Training	for viewing.	No events found.
Recording Click here for Session 2 GMS Consolidated Application Training	Click here for GMS Access and General Navigation Training Documentation	
Recording		
Click here for Session 3 GMS IDEA Part B Training Recording	×	
NOTICE OF FUNDING AVAILABILITY No notifications found.		

- a. Username is always the user's K12 email address
- b. Password default for new users is leapswd; If a user has been in the system before, it is the password the user set previously.
 - i. If prompted to change password, attempt at least once. If it does NOT work, click close on the message box.
 - ii. Click on Forgot Password.
 - 1. A new password will be emailed. Copy and paste into the Password box.
 - 2. Change password when prompted.

Step 3: Entering the system

1. The first page in the system looks like the screen shot below. Depending on access rights, a user might have more or fewer items listed.

		south dakota DEPARTMENT OF EDUCATION Learning. Leadership. Service.	
lenu List			Sign Ou
		ou have been granted access to the forms below by your Security Administrator	
	These are the areas in the application that your login gives you access to.	GMS Access / Select LEA Central Data Funded Applications Non-Funded Data Collections	
		If the form you need is not listed, contact your Security Coordinator :	

2. Click on GMS Access.

Step 4: GMS Access/Select

- 1. The first time the system is accessed each day, it may default to the 2020 screen. Be sure to check and to change to 2022 if necessary.
- 2. If nothing has been created for the 2020-2021 school year, the screen will look like this.

GMS Access Select			
004 District Name	There are always two sections: 1. Created		Click for Instructions
Select Fiscal Year: 2019 V	2. Available	Click to view Funding Summary	
Created			
Central Data			
There currently aren't any Central Data applications created			
Consolidated Plan There currently aren't any Consolidated Play applications cr	bated		
Formula Grant	cateu.		
There currently aren't any Formula Gr int applications create	ed.		
Discretionary Grant			
There currently aren't any Discretionary Grant applications of Competitive Grant	created.		
There currently aren't any competitive Grant applications cr	reated.		
Maintenance of Effort			
There currently aren't iny Maintenance of Effort application	s created.		
Continuation Grant There currently zen't any Continuation Grant applications of	reated		
Non Funded	reated.		
There currendly aren't any Non Funded applications created. Available			
Central Data			
There currently aren't any Central Data applications availab	le.		
Consolidated Plan Comprehensive District Plan		Submissions due by 6/30/2018	Create
Schoolwide Program			Submissions due by 6/30/2018
Targeted Assistance Program			Submissions due by 6/30/2018
Formula Grant			
Consolidated Application		Submissions due by 10/11/2019	Create
Discretionary Grant			
There currently aren't any Discretionary Grant applications	available.		
Competitive Grant There currently aren't any Competitive Grant applications as	ملاحلت		
There currently aren't any competitive Grant applications as	vanable.		

Step 5: Creating Sections

1. When starting a section for the first time, it must be created from under the Available list of the GMS Access/Select screen.

Select Fiscal Year: 2022 v	Click to view Funding Summary	
Created		
Central Data There currently aren't any Central Data applications created. Consolidated Plan There currently aren't any Consolidated Plan applications created. Formula Grant There currently aren't any Formula Grant applications created. Discretionary Grant There currently aren't any Discretionary Grant applications created. Competitive Grant There currently aren't any Competitive Grant applications created. Haintenance of Effort There currently aren't any Maintenance of Effort applications created.	NOTE: Sections of the grant application must be created the first time into the system. Unless otherwise granted, ONLY building principals may create their assigned school's section and only Superintendents may create the Comprehensive District Academic Improvement Plan (CDAP).	
Continuation Grant There currently aren't any Continuation Grant applications created.		
Non Funded There currently aren't any Non Funded applications created.		
Available		
Central Data Central Data Consolidated Plan Comprehensive District Plan Schoolwide Program Targeted Assistance Program	 A user will see a "Create" button on the right side of the screen if a section is available to be created AND the user has the correct access rights. If the user cannot create a section, it will be blank on the right hand side. A building principal will have to click on the "chevron"(arrow) to the left of a selection to get access to the school listings. Be sure to click the correct Title I program type. 	Create Submissions due by 7/1/2021 Submissions due by 7/1/2021
Formula Grant Consolidated Application	Submissions due by 7/1/2021	Create

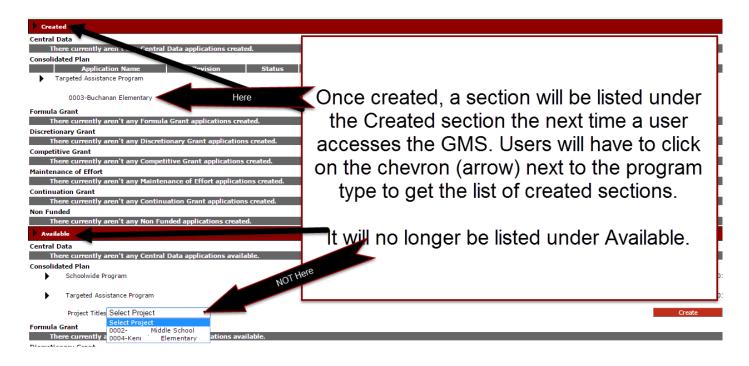
2. When a section is created, it automatically opens. When a user closes the section or exits out of the system, it moves from under Available to Created.

		South dakota DEPARTMENT OF EDUCATION Learning. Leadership. Service.	
GMS	Access Select 002 Select Fiscal Year: 2017	Plans that have been created will show under the Created Section. Plans that are still available to be created are located in the Available Section. IF THE SECTION IS NOT LISTED, IT IS A PERMISSION ISSUE.	Click to Return to Menu List / Sign Our
Create	ed		
Central D The Consolida	ere currently aren't any Central Data applic ons create	d. Revision Status Date	Actions
Discretio	Grant ere currently aren't any Formu ¹ Grant applications creat nary Grant ere currently aren't any Dir cetionary Grant applications		
	ive Grant		
	ere currently aren't are Competitive Grant applications of ince of Effort	created.	
	ere currently aren' any Maintenance of Effort application	ns created.	
The Non Fund			
Availa		•	
Central D			
	ere currently aren't any Central Data applications availab	ble.	
Consolida			
	Comprehensive District Plan	Submissions due by 6/30/2016	Create
•	Schoolwide Program		Submissions due by 12/31/2016
•	Targeted Assistance Program		Submissions due by 6/30/2016

- 3. **REMINDERS:**
 - a. Only Building Principals have access to create the school sections unless someone else has been given access by the Superintendent or Business Manager using the User Maintenance feature to setup up access within the district.

If this is not how the district/school want this to be handled, please contact Robyn Seibel: <u>Robyn.Seibel@state.sd.us</u>.

- b. Users MUST select the correct type of Title I program. The system will list ALL available schools under both types of programs. Please see this list if unsure: <u>https://doe.sd.gov/title/documents/20-schools2.pdf</u>.
- c. ONCE A SECTION IS CREATED IT WILL NO LONGER BE LISTED UNDER AVAILABLE. IT WILL BE UNDER CREATED.



Working in the GMS

GMS Access Select Page

The GMS Access Select page is where users choose which application to work in. Once all applications applicable to a LEA are created, they will show on this page under the Created section. This page includes the status of each application and is also where a user can open, amend, request payments and delete applications.

GMS Access Select				-	The Funding Sumn breakdown of the b			c for Instructions
Select Fiscal Year: 2021 ▼	The Status column	Click	to view Funding Sur	nmary		• ·		
Created	shows where the							
Application Name	application is in the	Status	Date			Actions		
Central Data Collection	process. Users	Not Submitted	Date	Open	Amend	Actions		Delete Application
nsolidated Plan Application Name	should ALWAYS	Status	Date			Actions	_	
Comprehensive District Academic Improveme	check this column if	Not Submitted		Open	Amend		Review Summary	Delete Application
 Schoolwide Program 0001- High School 	there are questions about submissions	Submitted For Review	4/9/2020	Open	Amend		Review Summary	Delete Application
0003- Elementary	or where the	Not Submitted	., 5) 2020	Open	Amend		Review Summary	Delete Application
Targeted Assistance Program	application is in the						,	
0003-I Elementary	Review process.	Not Submitted	_	Open	Amend		Review Summary	Delete Application
mula Grant								
Application Name Consolidated Application	Revision Original Application V	Status Not Submitted	Date	Open	Amend	Actions Payments	Review Summary	Delete Application
retionary Grant There currently aren't any Discretionary Gran	t applications created.							
Application Nam	e Revi	sion S	itatus Date			A	ctions	

Title IVB - 21st Century

The Funding Summary link will show the allocations for all federal funds received through this application and how much has been drawn down.

Funding Summary					
runung Summary					
				Click for Ir	structions
Select Fiscal Year: 2020 V					
Program	Application Name	Total Funds Available	Last Approved Budget	Paid To Date	Amount Remaining
Flowthrough-611	IDEA Part B Application	\$8,696,851	\$5,463,350	\$1,510,462	\$7,186,38
Flowthrough-Private-611	IDEA Part B Application	\$255,006	\$66,431	\$0	\$255,00
Preschool-619	IDEA Part B Application	\$394,389	\$202,151	\$58,462	\$335,92
Preschool-Private-619	IDEA Part B Application	\$2,429	\$1,563	\$0	\$2,42
Carl Perkins	Carl Perkins	\$327,095	\$327,095	\$186,178	\$140,91
McKinney-Vento Homeless Children and Youth	McKinney-Vento Homeless	\$110,000	\$110,000	\$26,487	\$83,51
Title I- 1003 School Improvement					
Title IC Migrant Education	Title IC Migrant	\$453,734	\$453,734	\$140,137	\$313,59
Title III - LEP	Title III LEP	\$327,295	\$0	\$177,401	\$149,89
Social and Emotional Learning Innovation	s Grant				
Coordinated Early Intervening Services	IDEA Part B Application	\$303,838	\$303,838	\$103,593	\$200.24
Totals:		\$12,009,841	\$7,876,584	\$2,569,413	\$9,440,42

TEST user ID: Ann Smith ()

For additional information please contact the South Dakota Department of Education Contact Us

Tab Environment

Once a user has opened an application, the GMS is setup like a binder with Sections that will need to be completed. Each Section has tabs relating to different information. An application may have several sections that need to be completed. On the right side of a page, there will be an Application Sections Drop-Down navigation box. When a user clicks on the down arrow, the sections will be visible.

Applicant: Application: Cycle:	49-005 Sioux Falls 2020-2021 Consolidated Application - 00- Original Application		Grant Period 7/1/2020 - 6/30/2021				Consolidated Application Consolidated Application Title I		
Overview	Contact Information Allocations/Transferability	Non GEPA Public/Tribal Information	Assurances Grant Summar	Submit Amendmen Description		Application Page History Co	Title IIA Title IV-A SSAE REAP FLEX		
Consolidated	consolidated Overview								

On each tab, there may or may not be other tabs that will have information that needs to be entered or places where documents need to be uploaded. Users should click on each tab to ensure all information is entered. There are several updated tabs.

Applicant:				Comprehensive	e District Academ	nic Improvem	ent Plan 🔻
Application: Cycle: 2019-2020 Comprehensive District Academic Improvement Plan - 00- Original Application			Grant Period 7/1/2019 - 6/30/2020	Printer-Friendly Click to Return to GMS Access/Select Page			
				The tab that is white indicates the	Click to Return to Menu List / Sig		.ist / Sign Out
Overview	Contact	Comprehensive		active tab. In this screen shot the user men		Page_Lock	Applicatio
Overview	Information	Plan	I Program Type	is on the Comprehensive Plan tab and ption	History	Control	Print
Consultation and Team Members Fed		ederal Program Ir	is working on the Consultation and Team Members tab.		English All LEAs comp	olete	

Central Data

To complete the Central Data section of the application, be sure to click on each tab as there are fields that need to be filled on each one.

Funding Information:

Applicant: Application: 2020-2021 Central Data - 00- Cycle: Original Application			Grant Period 7/1				Central Data Printer-Friendly
Cycle: Original Application			Grant Period 7/1	/2020 - 6/30/2021			Click to Return to GMS Access/Select Page Click to Return to Menu List / Sign Out
Funding Contact Information Information / SA	Select all of the grants	surances	Allocations Summary	Grant Summary	Submit	Page_Lock Control	Application Print
Funding Information	applicable to the entity.						Instructions
Select the programs below that you will be accepting funding for the	e upcoming year. You will be required to provide contact informatio	n and agree to assur	ances for these programs. You will	also be completing a separate	application for these pr	ograms.	
Consolidated Application		ID:	EA Part B				
- Title I, Part A		-	IDEA Part B 611				
- Title II, Part A			IDEA Part B 611 Private				
- REAP Flex			IDEA Part B 619 Preschool				
- Title IV Part A SSAE - Title I, Part D Negelected or Delinquent - Title VI, Part B (RLIS)		-	IDEA Part B 619 Preschool Private				
Carl Perkins		🗆 Tit	e IC Migrant				
Title III LEP		🔲 Tit	e III Immigrant				
21st Century Continuation		Mc	Kinney-Vento Homeless				
Title I-D State Agency Delinquent		🗆 Tit	e I - School Improvement 1003g (Continuation			
Title I - 1003							
		Sav	e Page				

Central Contacts/ SAM

Applicant: Application: Cycle: The page has not been saved Errors: • Last Saved Date text field is a		The contact information on f for you from the prior year's make changes below and th button at the bottom of the s	application. You can nen click the save	Grant Period 7	7/1/2020 - 6/30/2021			Central Data ▼ Printer-Fried Click to Return to GMS Access/Select Pag Click to Return to Menu List / Sign Ou
Funding Information	Contact Information / SAM	Risk Assessment	Assurances	Allocations Summary	Grant Summary	Submit	Page_Lock Control	Application Print
Central Contacts / SAM	Carl D. Perkins (Consolidated Application Contacts	F	IDEA Program Contacts		21st_Century Continuation Program Co	intact
Data displayed on this page	has been copied forward from the prior ye	ar. In order for the data to be saved	for the current year and to sati	ofy the requirement that the	contact information is comple	eted you must select	the Save button at the botton	of this page.
must provide their DUNS Num	bility and Transparency Act (FFATA) requires tha ber and SAM Expiration Date below. Your SAM	t all grant awardees create and/or validat Registration can be confirmed or you can r	register if needed using the SAM w	<mark>system (DUNS)</mark> or <mark>SAM Manage</mark> ebsite. If your LEA does not ha	<mark>d Identifier (SAMMI)</mark> and <mark>System</mark> ve a DUNS number you can requ	for Award Managemen est one through the fe	t (SAM) registration data to be eli	saved on this date:
Links:	System for Award Management		Grants.Gov					
Administrative Offices: Address 1*	1107 1st Avenue East		DUNS Number* SAMMI*	826489705	Please note: SAM Exp DUNS/SAMMI number updated on this page.		SAM Expiration Date (MM/DD/YYYY) *	1/8/2020
Address 2 City* Phone*	Mobridge 605 845 9200 Extension		State* Fax*	SD			Zip+4 [∞]	57601
Superintendent: Last Name* Phone* Summer Phone	Smith 605 555 9204 Extension Extension Extension		First Name* Fax* Email*	Justin 605 555 3455 justin.smith@k12.sd.t	JS]	Middle Initial	L

Risk Assessment

Twelve questions to help the SD DOE determine the risk factors at the LEA level.

Application:	2020-2021 Central Data - 00- Original Application		G	rant Period 7/1/2020 -	6/30/2021			Printer-Friend GMS Access/Select Pag rn to Menu List / Sign O
Funding Information	Contact Information / SAM	Risk Assessment	Assurances	Allocations Summary	Grant Summary	Submit	Page_Lock Control	Application Print
Risk Assessmer	nt							Instructions
	ving questions. The following wil age of funding would these gran							
Less that	an 33.3%							
0								
Betwee	n 33.3% - 66.6%							

2. Does your entity have an accounting system that will allow you to completely and accurately track the receipt and disbursement of funds related to these awards?

Yes

🔵 No

Assurances

Three tabs containing common assurances, standard agreement clauses and a summary of the assurances the LEA is agreeing to.

Application: Cycle:	2020-2021 Central Data - 0 Original Application	0-	G	Grant Period 7/1/2020	6/30/2021			Printer-Friendly GMS Access/Select Page n to Menu List / Sign Out
Funding Information	Contact Information / S/	AM Assessmen	t Assurances	Allocations Summary	Grant Summary	Submit	Page_Lock Control	Application Print
	Common Assurances	Each tab has a check box that needs to be marked to indicate agreement		andard nent Clause			Assurance Summary	
Assurance Sum	mary							Instructions
* Unless oth Common As: Standard Ag If selected th any individu. FUNDS)The	erwise noted, these chec surances reement Clauses ne applicant agrees to di al who observes, detects	ckboxes will be automatic splay, in a public place, t , or suspects improper u fice of Inspector General	she has read, understood ally filled in as each of th he hotline contact informa se of taxpayer funds can Fraud Awareness may be	e separate certificat ation of the Office of easily report such im	ions/assurances are Inspector General	e read and agree of the United St	ed to. ates Department of	
This box your ent	have been agreed to by will need to be checked star ty will display the "Fraud, W se" Poster in a public place.	ting	Legal En	rep Ag tity Agrees	Il boxes are checked. presentative may click rees" button. When yo tity Agrees", your nam pear in the boxes.	the "Legal Entity ou click "Legal		

Completing the Planning Sections

The planning sections of the Grants Management System (GMS) contain narrative required for approval to receive federal ESEA funding, as well as school level planning sections. They are one part of the overall application for federal funds in the GMS. Since federal monies are awarded to the district, every district accepting these funds must complete the information in the Comprehensive District Academic Improvement Plan section.

This information must be answered from a District perspective, for all schools in the district regardless of the type of Title I program being operated at any of the schools. Every district will complete a thirteen question LEA plan that discusses many aspects of the district, not just the Title I school(s). Every district will discuss the coordination with the local or regional Head Start (HS) Program, which should occur even if there are no students currently participating in HS programming. The coordination establishes the procedures for what would occur if there were students.

The school level sections are for schools operating either Targeted Assistance or Schoolwide programs. For more information please call the Title program representative assigned to the district.

Comprehensive District Academic Improvement Plan

All districts must complete this section along with the appropriate Title I school sections, prior to submitting the Consolidated Application.

The questions in this section, along with the uploaded LEA Plan, will enable the LEA to have an approved application as required under Section 1112 (a)(1)(A). Most of the work in this section will be done under the Comprehensive Plan Tab.

Consultation and Team Members Tab

Consultation with stakeholders is key to operating a Title I program at any level. Stakeholder input is required for district and school level plans and must be done with fidelity. This tab is where a district will describe the process used to gather stakeholder input.

Application: Cycle:	2019-2020 Comprehen Original Application	sive District Academic Imp	provement Plan - 00-	Grant Period	7/1/2019 - 6/3	30/2020	CI	ick to Return to GMS Click to Return to	Printer-Friend Access/Select Pag Menu List / Sign C
Overview	Contact Information	Comprehensive Plan	Title I Program Type	Assurances and Upload	Submit	Amendment Description	Application History	Page_Lock Control	Application Print
ar	Consultation nd Team Members		Federal Program I	LEA integration-Coordi	ination		Learners	English - All LEAs comple	ete

Consultation and Team Members

Consultation

Under ESEA, Section 1112 (a)(1)(A), a LEA receiving funds under this part must have an approved plan on file with the state. This plan must be developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, administrators (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served under this part.

In the box below please describe how the LEA Plan was developed and how the stakeholders mentioned above are included in the process. (0 of 2500 maximum characters used)

Consultation Team Members	
Teacher	
Administrator	
Parent	
Additional Team Member Names (If Applicable)	

LEA Federal Program Integration-Coordination Tab

On this tab, districts must explain how services are coordinated and integrated to ensure there is not a duplication of services for students. Last year's answer will rollover for the integration section so it may be copied if nothing has changed.

On the District coordination section, please describe ONLY the required coordination with local or area Head Start programs and/or local preschools with either a local Head Start or with the regional Head Start (HS) if there are or could be HS students in the district. A MOU is required and will need to be uploaded to SharePoint. **THIS IS NOT THE SAME AS THE MOU THAT IS REQUIRED FOR IDEA. THE DESCRIPTION SHOULD NOT INCLUDE TRANSITION INFORMATION AS THAT IS HANDLED IN THE LEA PLAN.**

	2019-2020 Comprehen Original Application	sive District Academic Imp	provement Plan - 00-	Grant Period	7/1/2019 - 6/3	30/2020	CI		Printer-Friendl Access/Select Page Menu List / Sign Ou
Overview	Contact Information	Comprehensive Plan	Title I Program Type	Assurances and Upload	Submit	Amendment Description	Application History	Page_Lock Control	Application Print
an	Consultation d Team Members		Federal Program I	LEA ntegration-Coord	ination		Learners	English - All LEAs comple	ete

LEA Integration of Services, including Coordination with Head Start and Preschool Programs

ESEA Section 1119 Coordination Requirements

Head Start Service areas with map

Summary

Summarize how the district coordinates and integrates services for EL, SPED, migrant and homeless students, as well as students in the Foster Care system, with Title programs in the district.

Belinda Ready is the coordinator of all of the programs except SPED so it is easy to coordinate.

The SPED director and Mrs. Ready meet any time there are students who have coordinating services to establish working plans that best meet the needs of the student.

(0 of 4000 maximum characters used)

Summarize the District's Coordination Agreement Memorandum of Understanding (MOU) with Head Start agencies, and if feasible, other entities carrying out early childhood development programs. If the district does not have any local Head Start agencies, coordination must take place with the regional Head Start agency. ESEA Section 1119 (a) & (b)

The MOU must include the five required activities and is NOT the same as the MOU required by IDEA.

Please see the links included on this Tab for information about the required MOU, activities, and service areas for Regional Head Starts. NOTE: The district will be required to provide evidence of signed MOU(s) during an onsite or desk review of the Title I program.

(0 of 3000 maximum characters used)

English Learners – All LEAs complete

For districts with no English Learners (ELs), this tab is a simple assurance to that fact.

Overview	Contact Information	Comprehensive Plan	Title I Program Type	Assurances and Upload	Submit	Amendment Description	Application History	Page_Lock Control	n to Menu List / Sign Out Application Print
	consultation Team Members		Federal Program	LEA Integration-Coordina	ation		Learners	English s - All LEAs complete	
EL Information									
1. 🔵 Yes 🖲		A have any EL (English Lea	,						
		hat as of the date of subministion nsure proper identification			ers. If an Engl	ish learner is identifie	ed prior to the subm	ission of next year's	plan, the LEA
				Save Page					

For districts with Els, more information will display once the Yes button is marked.

EL Information

1. • Yes O No Does the LEA have any EL (English Learner) students identified in the district?

By checking this box, the LEA assures that:

100% of LEP students are correctly identified and included in the annual English Language Proficiency Assessment each year until reaching proficiency.

The Home Language Survey will be administered only to students enrolling in South Dakota for the first time; the original HLS is obtained for a student transferring from another South Dakota school.

The district will maintain a copy of every student's HLS, including students whose HLS indicates English only.

The district will administer the English proficiency screener (KW-APT, K-MODEL, WIDA Screener) to new students whose HLS indicates a language other than English for any of the 4 questions or obtain the previous annual WIDA ACCESS for ELL 2.0 results for students previously identified as an English learner by another South Dakota school.

The district will notify parents of students' English Learner status annually via the Parent Notification Letter.

The district will develop a Language Acquisition Plan for each identified English Learner.

The district will provide core EL program services.

The district will administer the WIDA ACCESS for ELLs 2.0 English Language Proficiency assessment annually to 100% of English learners.

The district will maintain a local system of monitoring former EL students for the mandated two-year monitoring period.

Describe, the LEA's Core ESL program. The plan must include the method for identification and placement of EL students, the staff, materials and facilities identified to be used in the core English language instruction program and methods and procedures the LEA will use to measure the effectiveness of the program. The Core ESL program should be paid with state and local funds. LEAs may not use Title I or Title III funds to pay for the core program.

English Learners – All LEAs complete continued

New to the application this year on this tab is expanded information about the educational program models being used at each educational level in the district.

Which educational program model(s) are used in your district?

Elementary ELD Program Models Used	Middle School ELD Program Models Used	High School ELD Program Models Used
 Transitional Bilingual Education or Early- Exit Bilingual Education 	 Transitional Bilingual Education or Early- Exit Bilingual Education 	 Transitional Bilingual Education or Early- Exit Bilingual Education
Dual Language or Two-way Immersion	Dual Language or Two-way Immersion	Dual Language or Two-way Immersion
 ESL or ELD (English Language Development) 	 ESL or ELD (English Language Development) 	 ESL or ELD (English Language Development)
 Content Classes with integrated ESL support 	 Content Classes with integrated ESL support 	 Content Classes with integrated ESL support
Newcomer Program	Newcomer Program	Newcomer Program
Other (Please Specify)	Other (Please Specify)	Other (Please Specify)

Instruction in the core EL program must be provided by qualified teachers trained in language acquisition. If teachers in the EL program do not hold an ENL endorsement, please explain how the teachers have been trained in language acquisition. In the box below, describe teacher training in language aquisition for non-ENL endorsed teachers in the EL program. If teachers have the ENL endorsement, please include that information.

Note: one-day, isolated workshops, or logistical trainings (e.g. WIDA ACCESS administration training) do not meet this requirement.

(0 of 2000 maximum characters used)

What is the funding source for your EL program? (0 of 2000 maximum characters used)

Check to confirm the LEA has an EL/ Lau Plan.

Title I Program Type Tab

The Title I Program Tab allows the Superintendent to see which school level plans have been submitted to SD DOE, which will show when the District section may be submitted.

	20 Comprehensive Distric Application	t Academic Improvemer	t Plan - 00-	Grant Per	iod 7/1/2019 - 6/3	0/2020			Printer-Friend turn to GMS Access/Select Pag to Return to Menu List / Sign C
Overview	Contact C Information	Comprehensive Plan	Title I Program Type	Assurances and Upload	Submit	Amendment Description	Application History	Page_L Contro	
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Save Page

The LEA Plan will be uploaded via the Assurances and Upload Tab.

LEAs must upload a copy of the current LEA plan annually. If there were no changes to the document, the LEA will answer "No" on the Upload Tab, upload the document, and save the page. If there were changes to the LEA Plan from last year, the LEA will answer "Yes" and detail which questions were changed or updated in the box that opens up. If the LEA needs a new copy of the plan, it can be downloaded from this tab as well.

Application: Cycle:	2019-2020 Comprehensive District Academic Improvement Plan - 0 Original Application	Grant Period 7/1/2019 - 6/30/2020	Prir //Click to Return to GMS Access Click to Return to Menu Lis
Overviev	v Contact Comprehensive Title Information Plan I Program	Assurances Submit Amendment Application ype and Upload Submit Description History	Page_Lock Appl Control P
Assuran	ces and LEA Plan Upload		
Th	e LEA assures that the current year LEA Plan has been rev	ewed and revised as necessary.	
Th	e assurances were fully agreed to on this date:		
Th	ese assurances have been agreed to by:		
A local ec approved	by the State educational agency.	a blank LEA template. or any fiscal year only if such agency has on file with the State educati dule established by the State educational agency. The State education	
local edu		determines that the local educational agency's plan provides that scho	
Were any	\prime changes made to the LEA Plan? $$ Yes $$ No		
	ι	pload the completed LEA Plan	
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NOTE: This section cannot be submitted until the school level sections are created, completed and submitted to SD DOE.

For questions and clarifications, please contact the district Title I Representative.

Schoolwide Program Section

The Schoolwide (SW) section of the GMS requires a school to upload its SW plan on an annual basis. There are assurances included on the Schoolwide Plan Assurances and Narrative Tab that must be agreed to as well as a brief narrative on how paraprofessionals are utilized in the school. The Parent & Family Engagement tab did not change. The PD tab has been removed as this should be covered in the SW plan. There is an updated template for 2021-2022 that all schools should use. ALL SCHOOLS MUST COMPLETE THE INFORMATION ABOUT THE COMPREHENSIVE NEEDS ASSESSMENT (CNA). ALL SCHOOLS MUST HAVE A CURRENT CNA PRIOR TO THE START OF THE 2022-2023 SCHOOL YEAR. (WITHIN THE LAST 5 YEARS) Schools will indicate if any changes were made to the plan. If any were made, list which questions were changed, upload the documents and save the page. If there were not any changes, indicate "No", upload the plan, and save the page.

Sch	oolwide Assurances and Narrative
	urances: By checking this box, the applicant hereby certifies that he or she assures that the Schoolwide Plan is implemented according to the Elementary and Secondary Education Act (ESEA) ESSA of 1964, reauthorized as the Every Student Succeeds Act (ESSA) in 2015, and that he or she has read, understood and will comply with the following items:
1.	The Schoolwide plan has been completed and uploaded.
2.	The schoolwide plan is regularly monitored and revised as necessary based on student needs with the involvement of parents, community, and staff, and to the extent feasible, tribes and tribal organizations present in the community. [Section 1114 (b)(2) & (3)]
з.	The plan is available to the local educational agency, parents, and the public, and the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand. [Section 1114 (b)(4)]
4.	The plan was developed in coordination and integration with other Federal, State, and local services, resources, and programs, such as programs supported under this Act, violence prevention programs, nutrition programs, housing programs, Head Start programs, adult education programs, career and technical education programs, and schools implementing comprehensive support and improvement activities or targeted support and improvement activities under section 1111(d). [Section 1114 (b)(5)]
5.	The plan is based on a comprehensive needs assessment of the entire school that takes into account information on the academic achievement of children in relation to the challenging State academic standards, particularly the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards, particularly the needs of those children who are
6.	The school assures that all paraprofessionals are state qualified and work under the supervision of qualified teachers to support instruction. If there are paraprofessionals in the school, describe how they are utilized. This includes SPED paraprofessionals. If there are no paraprofessionals working in the school, please indicate that in the narrative box. (0 of 1000 maximum characters used)
7.	The school assures all costs are:
Clic	* Reasonable: consistent with prudent business practice and comparable current market value * Necessary: required to carry out the intent and purpose of the Title IV, Part A program; and * Allocable: chargeable or assignable in accordance with relative benefits received. k the following links to download a 2021-2022 SW Plan Template or the 2021-2022 SW Plan Instructions k the following links to download a 2021-2022 SW Plan Template or the 2021-2022 SW Plan Instructions
	re any changes made to the Schoolwide Plan? Ores ONo
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Targeted Assistance Program Section

The Targeted Assistance Section has been updated to help provide clarification about the Targeted Assistance program that is being offered.

	Targeted Assistance Program Narrative	Professional Development	Parent and Family Engagement
Sch	ool Narrative		
	aber of Title I Teachers		
1.	Describe the Title I Targeted Assistance program, including how students are identified and how services are pro Enter Title I Targeted Assistance description (0 of 5000 maximum characters used)	vided to selected students.	
2.	Describe how the program coordinates with and supports the regular education program Enter how the program coordinates with the regular education program. ([count] of 2000 maximum characters	used)	
з.	All teachers in the Title I program are state certified in the applicable subject area.		
4.	The school assures paraprofessionals work under the supervision of certified teachers to support instruction. O Yes O No O Not Applicable		
4.	Briefly describe additional support available to students who are not making the expected progress. (0 of 2000 n	naximum characters used)	
1. 2. 3.	The school assures the LEA that the school will: help provide an accelerated, high-quality curriculum; minimize the removal of children from the regular classroom during regular school hours for instruction providec on an ongoing basis, review the progress of eligible children and revise the targeted assistance program, if nece		en to meet the challenging State academic standards.

Please note that while the federal term of "highly qualified" has been removed from the new version of the law, nothing has changed as far as required state certification requirements and any staff working in a TA program must still be qualified and certified by the State of South Dakota in the area they are assigned to teach.

The Professional Development tab was retained in this section as PD in a TA program may only be provided to the Title I staff and any other person(s) working with Title I students. THIS SHOULD NOT BE DISTRICT LEVEL PD. THIS SHOULD BE SPECIFIC TO PD PROVIDED TO THOSE WHO SPECIFICALLY WORK WITH IDENTIFIED TITLE I STUDENTS.

Paraprofessionals working in the Title program must also be qualified by having a high school diploma and one of the following:

48 transcript credit hours;

Associate's or high degree

State Praxis test with a passing score

Submission of Planning Sections

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If sections cannot be submitted, please check the following:

- 1. The Consistency Check has been run and the school section has been submitted to the LEA Superintendent.
- 2. The LEA Superintendent has submitted each school level plan to SDDOE.
- 3. Once all school level plans are submitted, the Consistency Check on the district section must be run prior to submitting the plan.

Please contact the state Title I Representative for the district if there are issues while submitting.

Consolidated Application

This portion of the GMS contains the sections for the following programs: Title I, Title IIA, Title IV-A SSAE, REAP FLEX, Title I-D Delinquent and RLIS. It is also where LEAs transfer funds between programs, upload Consultation Forms and answer program specific Assurances. It is a good idea to always click on each tab so no questions are missed.

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Deleting Applications in the GMS

If a section is created for a school that does not run a Title program or the LEA decides to not run a program after the section has been started, the section must be deleted. This is done by clicking the Delete Application Button on the GMS Access Select Page.

•	Schoolwide Program					
	0002- Elementary	Original Application *	Not Submitted	Open	Review Summary	Delete Application
	0004- Middle School	Original Application *	Not Submitted	Open	Review Summary	Delete Application
	0001- High School	Original Application •	Not Submitted	Open	Review Summary	Delete Application
	0013- Elementary	Original Application •	Not Submitted	Open	Review Summary	Delete Application

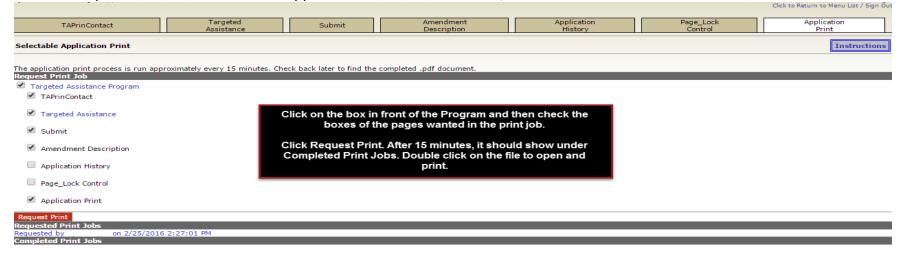
Issues

Timing out of the system

The system does not recognize that a user is working in the system unless the save button on a tab is clicked. Even if you are typing, you can be timed out and lose your information. Save often. Most of the errors from last year's system have been changed to warnings or removed. This requires more diligence on the user's part as blank tabs can now be submitted accidentally.

Printing

The printing process in the GMS is multi-stepped. Each section must be printed individually and it takes at least 15 minutes to run a print job for each one requested. In each section is an Application Print tab. On that tab, users must:



Consolidated Application Program Reps 2021-2022

Vera Tipton (8065)	Betsy Chapman (4712)		
Aberdeen	Alcester-Hudson	Tri-Valley	
Agar-Blunt-Onida	Andes Central	Tripp-Delmont	
Avon	Armour	Yankton	
Belle Fourche	Beresford		
Bennett County	Bison		
Burke	Bon Homme		
Canistota	Bowdle		
Canton	Brookings		
Clark	Dell Rapids		
Custer	Deuel		
Dupree	Eagle Butte		
Edmunds Central	Ethan		
Faith	Eureka		
Freeman	Faulkton		
Gregory	Frederick		
Harding County	Garretson		
Hill City	Gayville-Volin		
Herreid	Gettysburg		
Hoven	Harrisburg		
Hitchcock-Tulare	Hot Springs		
Lemmon	Ipswich		
McLaughlin	Irene-Wakonda		
New Underwood	Iroquois		
Oelrichs	Langford		
Oglala Lakota County	Lead-Deadwood		
Parker	McCook Central		
Pierre	Miller Area		
Redfield	Mitchell		
Rosholt	Mobridge-Pollock		
Smee	Mount Vernon		
Todd County	Oldham-Ramona		
Wall	Plankinton		
Waverly	Platte-Geddes		
Wessington Springs	Rapid City Area		
White River	Sanborn Central		
Willow Lake	Selby Area		
Woonsocket	Sioux Falls		
	South Central		
	Tea Area		

Jenifer Palmer (4437)	Dawn Smith (2535)
Baltic	Arlington
Brandon Valley	Big Stone City
Britton-Hecla	Bridgewater-Emery
Castlewood	Chamberlain
Centerville	Colome Consolidated
Chester	Corsica-Stickney
Coleman-Egan	Doland
Dakota Valley	Douglas
DeSmet	Edgemont
Deubrook Area	Elk Mountain
Estelline	Elk Point-Jefferson
Florence	Elkton
Hanson	Flandreau
Highmore-Harrold	Groton Area
Huron	Haakon
Lake Preston	Hamlin
Leola	Henry
Lyman	Howard
Madison Central	Jones County
Marion	Kadoka
Meade	Kimball
Menno	Lennox
Milbank	McIntosh
Montrose	Newell
Northwestern Area	Rutland
Parkston	Scotland
Sisseton	Sioux Valley
Stanley County	Spearfish
Summit	Timber Lake
Vermillion	Viborg-Hurley
Warner	Wagner
Watertown	Waubay
Webster	Wilmot
West Central	
White Lake	
Winner	
Wolsey-Wessington	

Back to Top