south dakota
DEPARTMENT OF EDUCATION
Learning. Leadership. Service.

Grants Management System

User's Guide

Updated Spring 2021

Table of Contents

Understanding the Process *3*

Logging in to the GMS *5*

Step 1: Access the login page **5**

Step 2: Logging In **5**

Step 3: Entering the system **6**

Step 4: GMS Access/Select **6**

Step 5: Creating Sections **7**

Working in the GMS *9*

GMS Access Select Page **9**

Tab Environment **10**

Central Data **11**

Funding Information: 11

Central Contacts/ SAM 12

Risk Assessment 12

Assurances 13

Completing the Planning Sections **14**

Comprehensive District Academic Improvement Plan 15

Consultation and Team Members Tab 16

LEA Federal Program Integration-Coordination Tab 17

English Learners – All LEAs complete 17

Title I Program Type Tab 20

Schoolwide Program Section 22

Targeted Assistance Program Section 23

Submission of Planning Sections **24**

Consolidated Application **26**

Issues **27**

Timing out of the system 27

Printing 27

Consolidated Application Program Reps 2021-2022 ..... **28**

Understanding the Process

All districts accepting federal funds will complete the Comprehensive District Academic Improvement Section, along with school sections for any schools operating a Title I program.

These sections must be completed and submitted before the rest of the application may be submitted for approval.

School Plan(s)

- Principals create & complete the necessary school sections.
- Principals run Consistency Check and Submit to LEA Superintendent.

School Plans - Superintendent

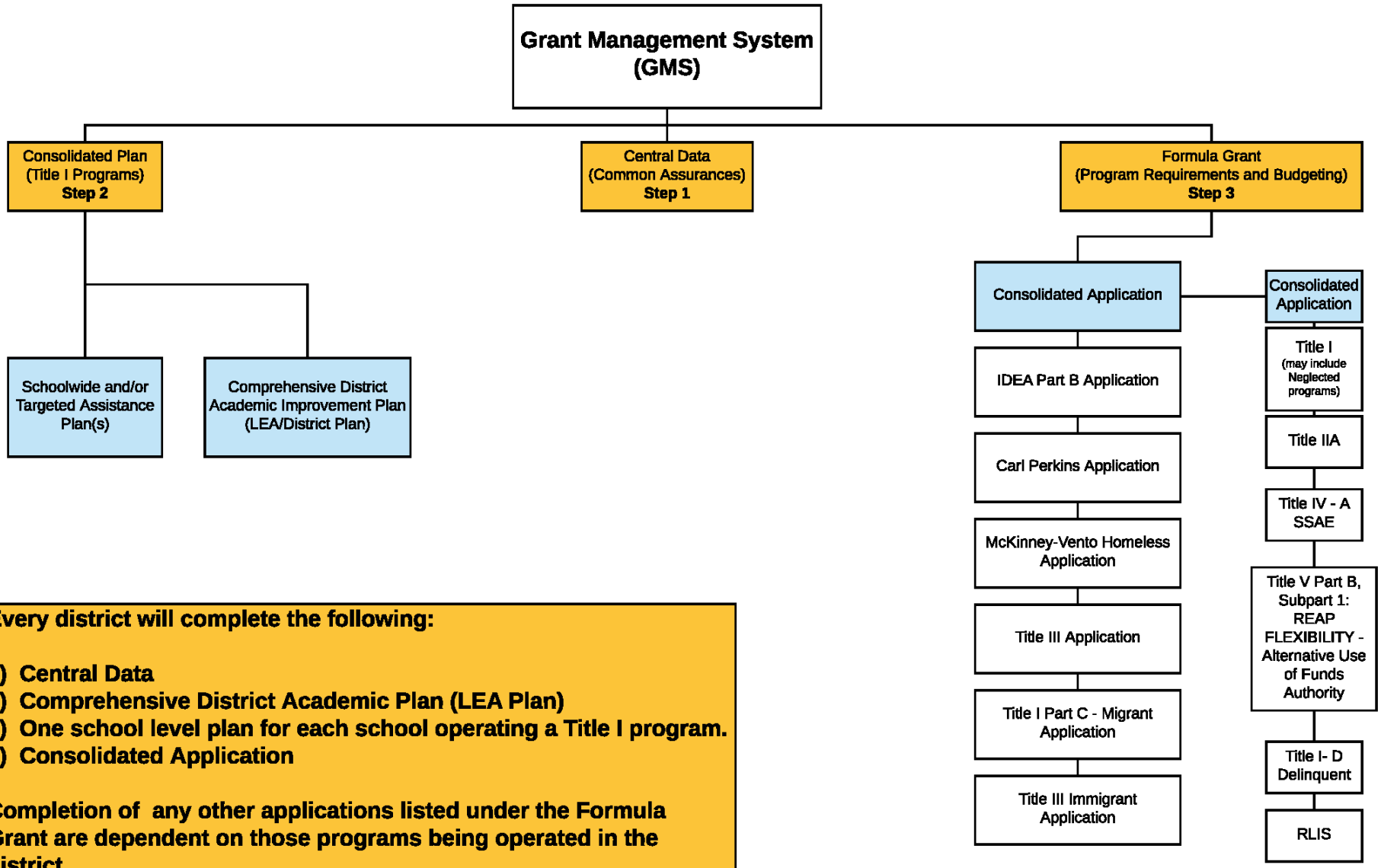
- Superintendent submits each school level section to SDDOE or Disapproves back to building principal.

Consolidated District Academic Improvement Plan

- Once all school level plans are complete and submitted, the Superintendent submits the Consolidated District Academic Improvement Plan to SD DOE.

Consolidated Application

- **Only once all required plans AND the district plan are complete and submitted can the Consolidated Application be submitted.**



Every district will complete the following:

1) **Central Data**
2) **Comprehensive District Academic Plan (LEA Plan)**
3) **One school level plan for each school operating a Title I program.**
4) **Consolidated Application**

Completion of any other applications listed under the Formula Grant are dependent on those programs being operated in the district.

Contact state Title Representatives if you have questions. Click here for list

Logging in to the GMS

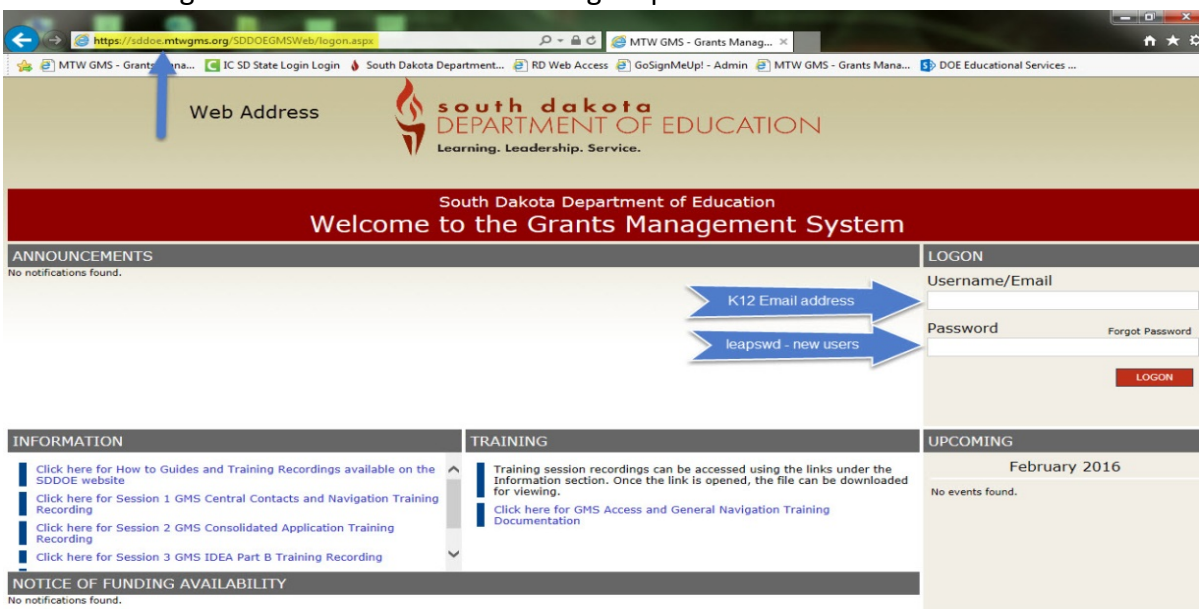
Step 1: Access the login page

1. Go to www.doe.sd.gov

    a. Click on Menu and then A-Z Index "G" for Grants Management and the Grants Management System (GMS) for Federal Grant Programs.

Step 2: Logging In

1. All users will get to this screen after following Step 1:



    a. Username is always the user's K12 email address
    b. Password default for new users is leapswd; If a user has been in the system before, it is the password the user set previously.
        i. If prompted to change password, attempt at least once. If it does NOT work, click close on the message box.
        ii. Click on Forgot Password.
            1. A new password will be emailed. Copy and paste into the Password box.
            2. Change password when prompted.

Step 3: Entering the system

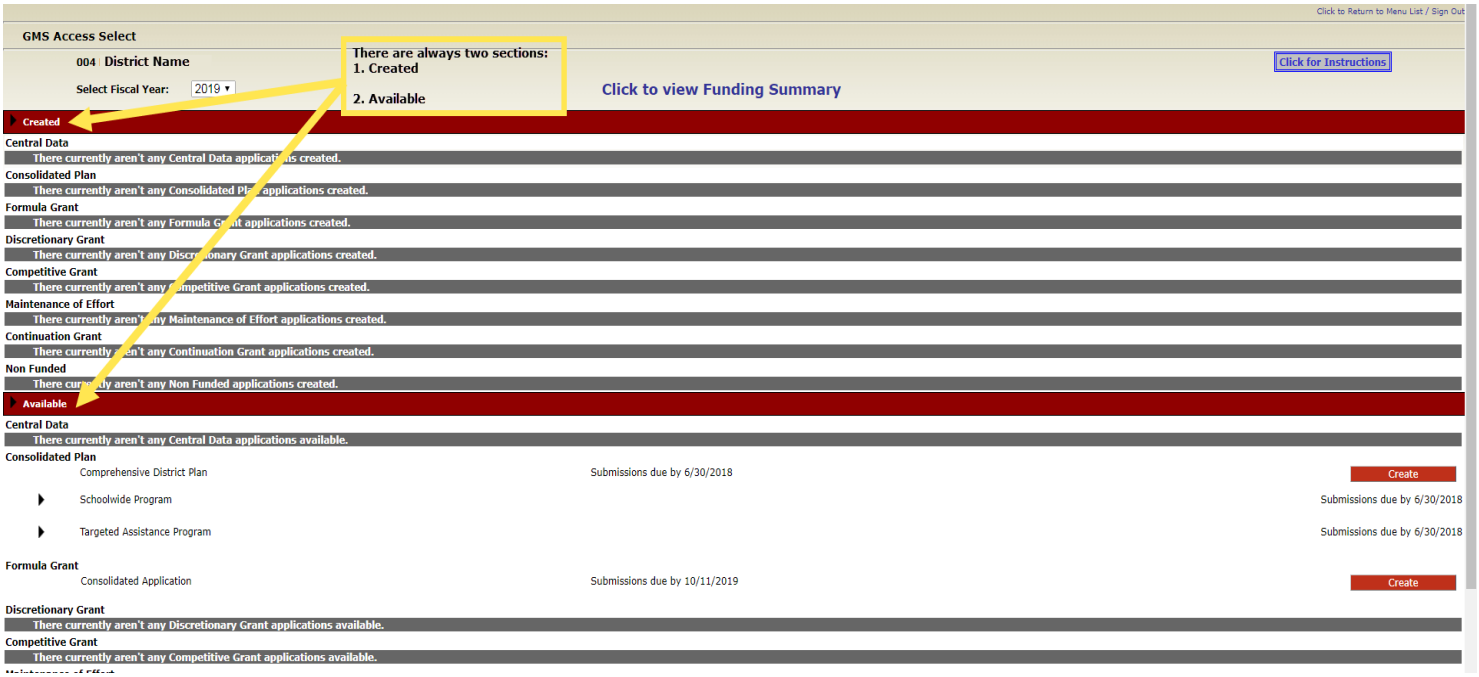
1. The first page in the system looks like the screen shot below. Depending on access rights, a user might have more or fewer items listed.

2. Click on GMS Access.

Step 4: GMS Access/Select

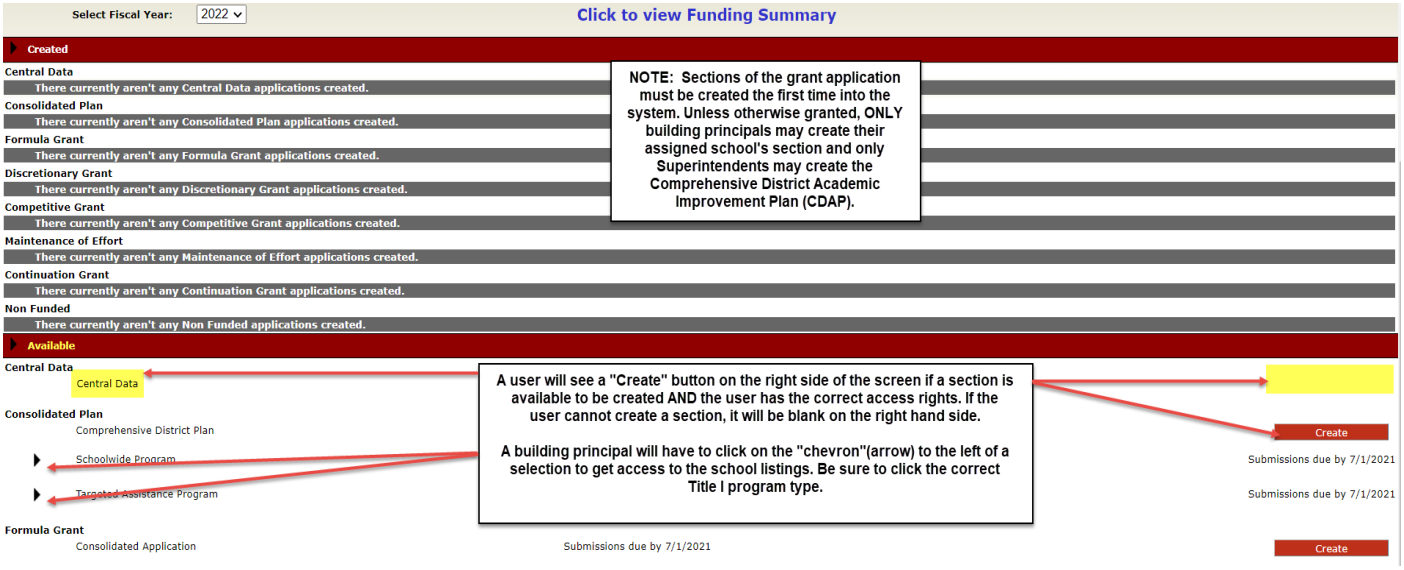
1. The first time the system is accessed each day, it may default to the 2020 screen. Be sure to check and to change to 2022 if necessary.

2. If nothing has been created for the 2020-2021 school year, the screen will look like this.

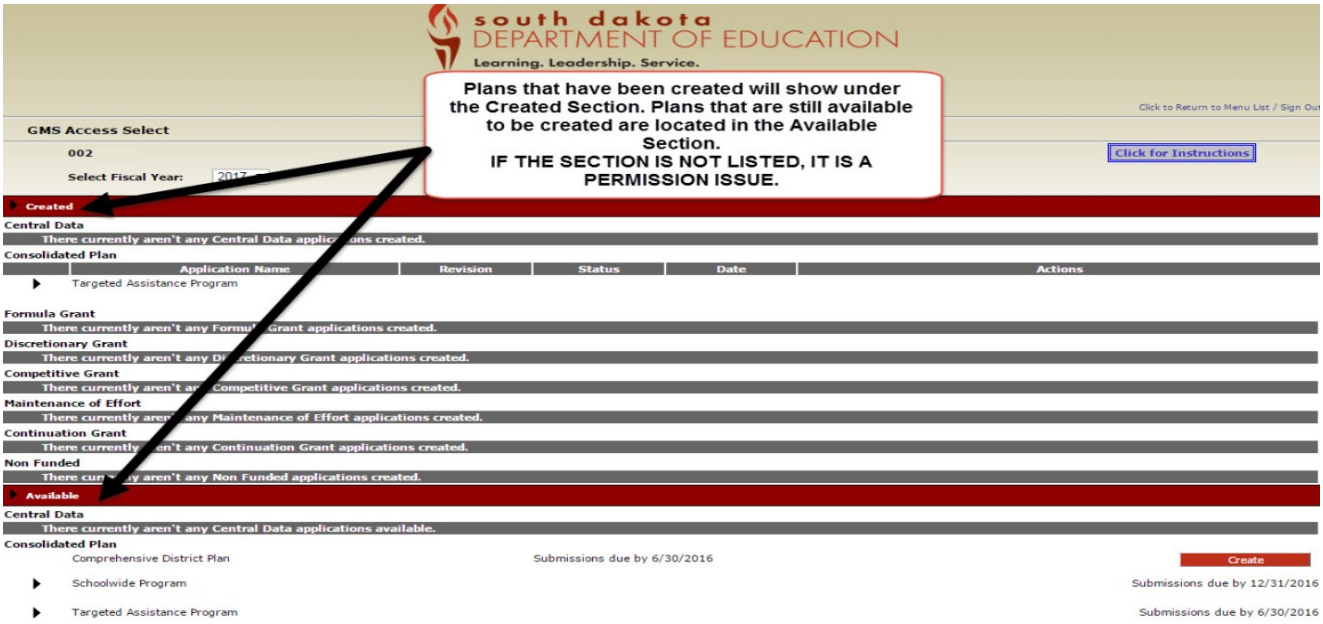


Step 5: Creating Sections

1. When starting a section for the first time, it must be created from under the Available list of the GMS Access/Select screen.



2. **When a section is created, it automatically opens. When a user closes the section or exits out of the system, it moves from under Available to Created.**

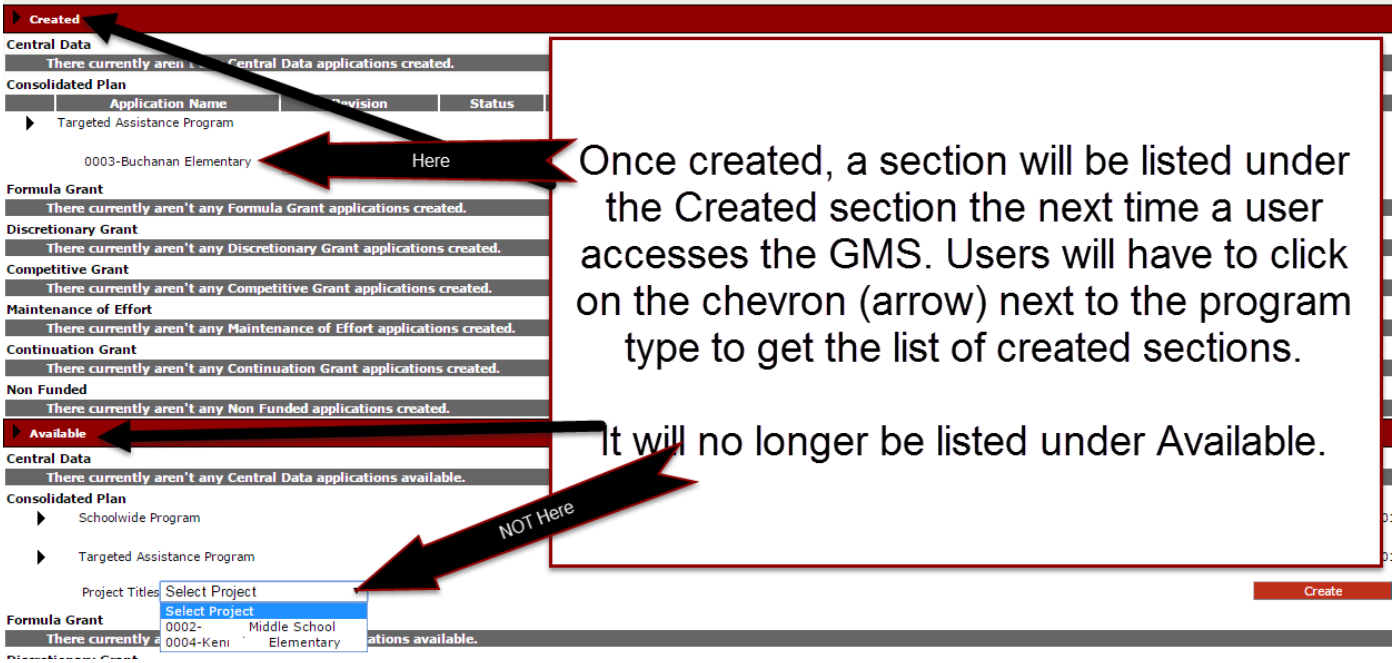


3. **REMINDERS:**
   a. Only Building Principals have access to create the school sections unless someone else has been given access by the Superintendent or Business Manager using the User Maintenance feature to setup up access within the district.

      If this is not how the district/school want this to be handled, please contact Robyn Seibel: Robyn.Seibel@state.sd.us.

b. Users MUST select the correct type of Title I program. The system will list ALL available schools under both types of programs. Please see this list if unsure: https://doe.sd.gov/title/documents/20-schools2.pdf.

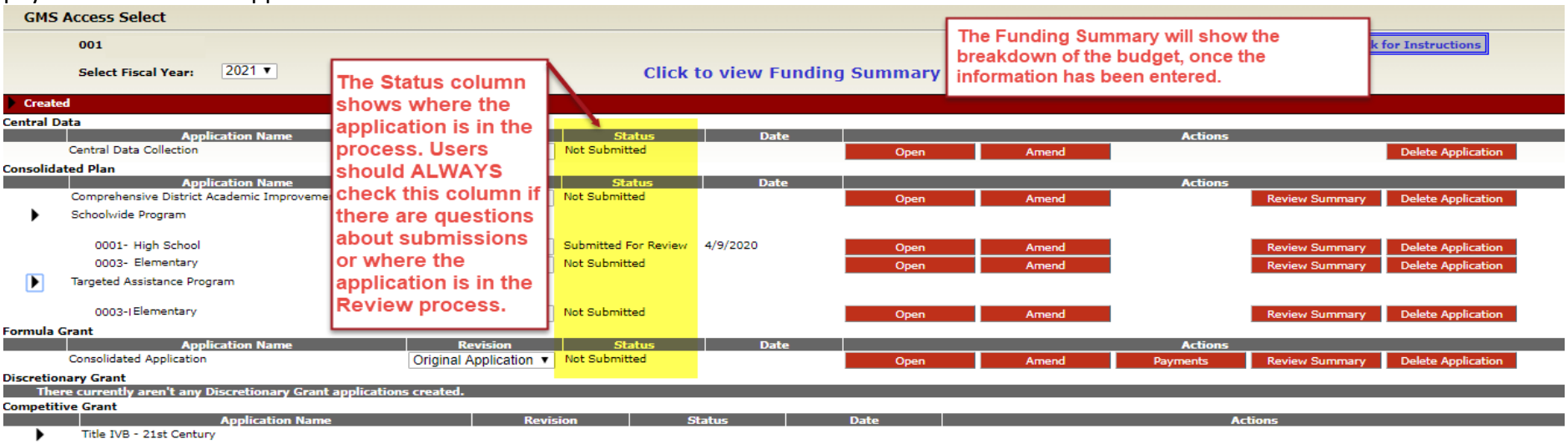
c. ONCE A SECTION IS CREATED IT WILL NO LONGER BE LISTED UNDER AVAILABLE. IT WILL BE UNDER CREATED.



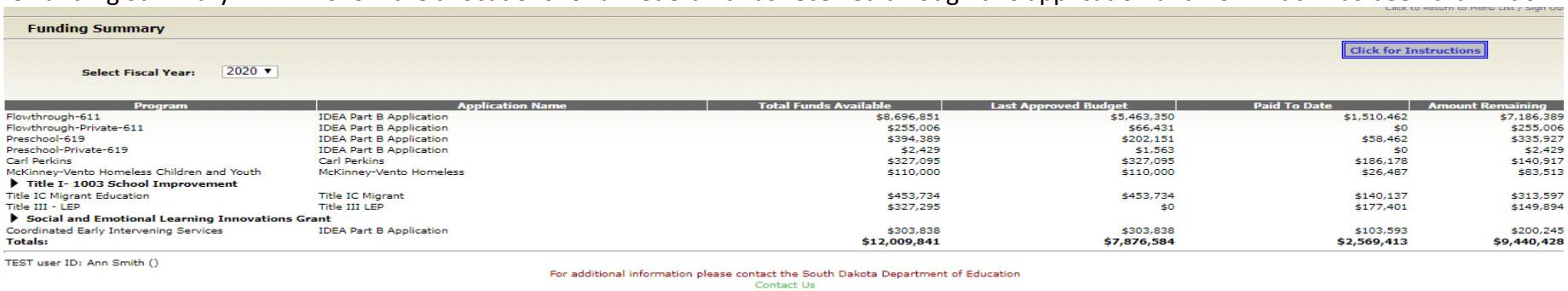
Working in the GMS

GMS Access Select Page

The GMS Access Select page is where users choose which application to work in. Once all applications applicable to a LEA are created, they will show on this page under the Created section. This page includes the status of each application and is also where a user can open, amend, request payments and delete applications.



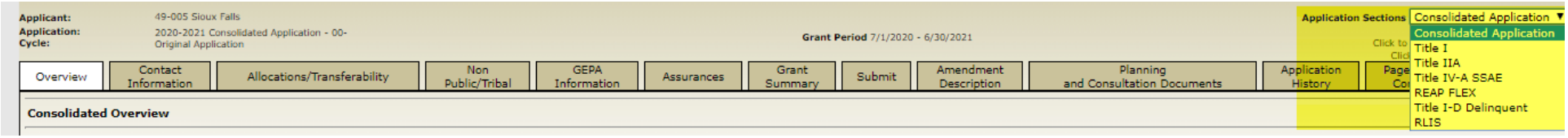
The Funding Summary link will show the allocations for all federal funds received through this application and how much has been drawn down.



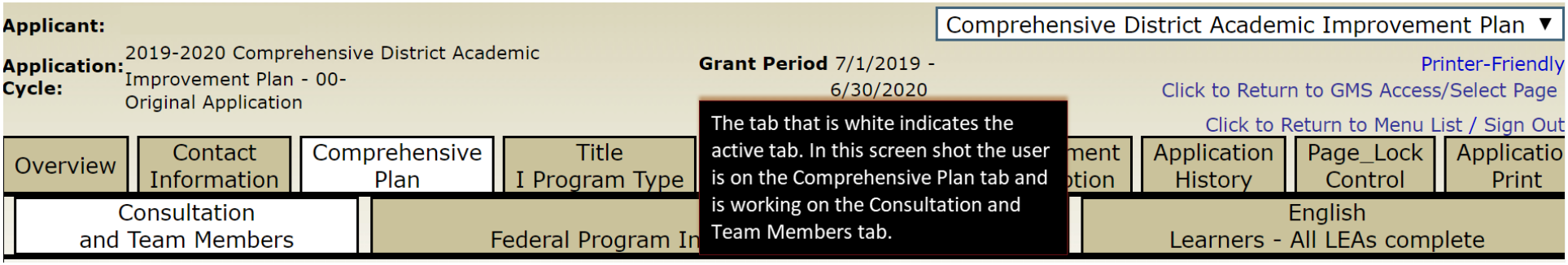
Program	Application Name	Total Funds Available	Last Approved Budget	Paid To Date	Amount Remaining
Flowthrough-611	IDEA Part B Application	$8,696,851	$5,463,350	$1,510,462	$7,186,389
Flowthrough-Private-611	IDEA Part B Application	$255,006	$66,431	$0	$255,006
Preschool-619	IDEA Part B Application	$394,389	$202,151	$58,462	$335,927
Preschool-Private-619	IDEA Part B Application	$2,429	$1,563	$0	$2,429
Carl Perkins	Carl Perkins	$327,095	$327,095	$186,178	$140,917
McKinney-Vento Homeless Children and Youth	McKinney-Vento Homeless	$110,000	$110,000	$26,487	$83,513
Title I- 1003 School Improvement					
Title IC Migrant Education	Title IC Migrant	$453,734	$453,734	$140,137	$313,597
Title III - LEP	Title III LEP	$327,295	$0	$177,401	$149,894
Social and Emotional Learning Innovations Grant					
Coordinated Early Intervening Services	IDEA Part B Application	$303,838	$303,838	$103,593	$200,245
Totals:		**$12,009,841**	**$7,876,584**	**$2,569,413**	**$9,440,428**

Tab Environment

Once a user has opened an application, the GMS is setup like a binder with Sections that will need to be completed. Each Section has tabs relating to different information. An application may have several sections that need to be completed. On the right side of a page, there will be an Application Sections Drop-Down navigation box. When a user clicks on the down arrow, the sections will be visible.



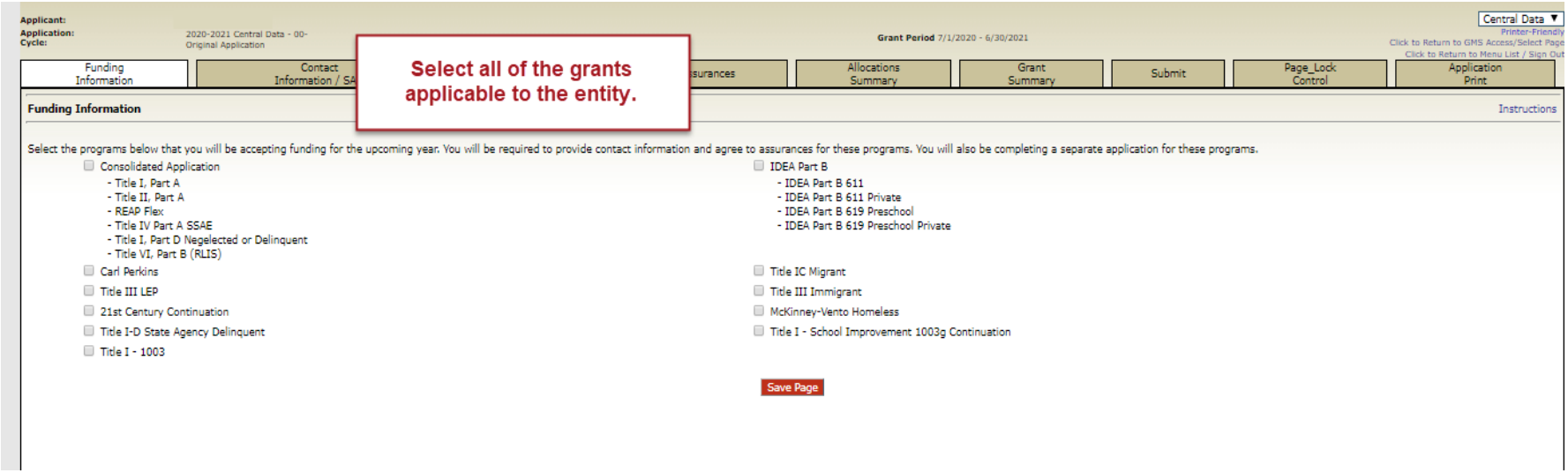
On each tab, there may or may not be other tabs that will have information that needs to be entered or places where documents need to be uploaded. **Users should click on each tab to ensure all information is entered. There are several updated tabs.**



Central Data

To complete the Central Data section of the application, be sure to click on each tab as there are fields that need to be filled on each one.

Funding Information:



Central Contacts/ SAM

Applicant:
Application: 2020-2021 Central Data - 00-
Cycle: Original Application

The page has not been saved due to the following errors:
Errors:
- Last Saved Date text field is a required field.

The contact information on this tab is populated for you from the prior year's application. You can make changes below and then click the save button at the bottom of the screen.

Grant Period 7/1/2020 - 6/30/2021

Central Data
Printer-Friend
Click to Return to GMS Access/Select Pag
Click to Return to Menu List / Sign Ou

Funding Information | Contact Information / SAM | Risk Assessment | Assurances | Allocations Summary | Grant Summary | Submit | Page_Lock Control | Application Print

Central Contacts / SAM | Carl D. Perkins Contact | Consolidated Application Contacts | IDEA Program Contacts | 21st_Century Continuation Program Contact

Data displayed on this page has been copied forward from the prior year. In order for the data to be saved for the current year and to satisfy the requirement that the contact information is completed you must select the Save button at the bottom of this page.

This page was last saved on this date:

The Federal Funding Accountability and Transparency Act (FFATA) requires that all grant awardees create and/or validate existing Data Universal Number System (DUNS) or SAM Managed Identifier (SAMMI) and System for Award Management (SAM) registration data to be eligible for federal funds. Every LEA must provide their DUNS Number and SAM Expiration Date below. Your SAM Registration can be confirmed or you can register if needed using the SAM website. If your LEA does not have a DUNS number you can request one through the federal Grants.Gov website.

Links: System for Award Management | Grants.Gov

Administrative Offices:

Address 1*: 1107 1st Avenue East
Address 2:
City*: Mobridge
Phone*: 605 845 9200 Extension
DUNS Number*: 826489705
SAMMI*:
State*: SD
Fax*: 605 845 3455
SAM Expiration Date (MM/DD/YYYY) *: 1/8/2020
Zip+4*: 57601

Please note: SAM Expiration and DUNS/SAMMI numbers must be updated on this page.

Superintendent:

Last Name*: Smith
Phone*: 605 555 9204 Extension
Summer Phone: Extension
First Name*: Justin
Fax*: 605 555 3455
Email*: justin.smith@k12.sd.us
Middle Initial: L

Risk Assessment

Twelve questions to help the SD DOE determine the risk factors at the LEA level.

Application: 2020-2021 Central Data - 00-
Cycle: Original Application

Grant Period 7/1/2020 - 6/30/2021

Printer-Friend
Click to Return to GMS Access/Select Pag
Click to Return to Menu List / Sign Ou

Funding Information | Contact Information / SAM | Risk Assessment | Assurances | Allocations Summary | Grant Summary | Submit | Page_Lock Control | Application Print

Risk Assessment Instructions

Answer the following questions. The following will help SD Department of Education determine risk factors at LEA level.

1. What percentage of funding would these grants be for your entity in comparison to your entity's total funding?
   - Less than 33.3%
   - Between 33.3% - 66.6%
   - More than 66.6%
2. Does your entity have an accounting system that will allow you to completely and accurately track the receipt and disbursement of funds related to these awards?
   - Yes
   - No

Assurances

Three tabs containing common assurances, standard agreement clauses and a summary of the assurances the LEA is agreeing to.

Application: 2020-2021 Central Data - 00-
Cycle: Original Application

Grant Period 7/1/2020 - 6/30/2021

Printer-Friendly
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Out

Funding Information | Contact Information / SAM | Risk Assessment | Assurances | Allocations Summary | Grant Summary | Submit | Page_Lock Control | Application Print

Common Assurances | Standard Agreement Clause | Assurance Summary

Each tab has a check box that needs to be marked to indicate agreement

Assurance Summary Instructions

The authorized representative of the applicant certifies that he or she has read, understood and will comply with all of the provisions of the following assurances.

* Unless otherwise noted, these checkboxes will be automatically filled in as each of the separate certifications/assurances are read and agreed to.

- [ ] Common Assurances
- [ ] Standard Agreement Clauses
- [ ] If selected the applicant agrees to display, in a public place, the hotline contact information of the Office of Inspector General of the United States Department of Education so that any individual who observes, detects, or suspects improper use of taxpayer funds can easily report such improper use. (See SEC. 9203. PREVENTING IMPROPER USE OF TAXPAYER FUNDS)The poster from the USDE Office of Inspector General Fraud Awareness may be found here

The assurances were fully agreed to on this date:

These assurances have been agreed to by:

This box will need to be checked stating your entity will display the "Fraud, Waste, and Abuse" Poster in a public place.

Legal Entity Agrees

If all boxes are checked. The authorized representative may click the "Legal Entity Agrees" button. When you click "Legal Entity Agrees", your name and date will appear in the boxes.

Completing the Planning Sections

The planning sections of the Grants Management System (GMS) contain narrative required for approval to receive federal ESEA funding, as well as school level planning sections. They are one part of the overall application for federal funds in the GMS. Since federal monies are awarded to the district, every district accepting these funds must complete the information in the Comprehensive District Academic Improvement Plan section.

This information must be answered from a District perspective, for all schools in the district regardless of the type of Title I program being operated at any of the schools. Every district will complete a thirteen question LEA plan that discusses many aspects of the district, not just the Title I school(s). Every district will discuss the coordination with the local or regional Head Start (HS) Program, which should occur even if there are no students currently participating in HS programming. The coordination establishes the procedures for what would occur if there were students.

The school level sections are for schools operating either Targeted Assistance or Schoolwide programs. For more information please call the Title program representative assigned to the district.

Comprehensive District Academic Improvement Plan

All districts must complete this section along with the appropriate Title I school sections, prior to submitting the Consolidated Application.

The questions in this section, along with the uploaded LEA Plan, will enable the LEA to have an approved application as required under Section 1112 (a)(1)(A). **Most of the work in this section will be done under the Comprehensive Plan Tab.**

Consultation and Team Members Tab

Consultation with stakeholders is key to operating a Title I program at any level. Stakeholder input is required for district and school level plans and must be done with fidelity. This tab is where a district will describe the process used to gather stakeholder input.

Application: 2019-2020 Comprehensive District Academic Improvement Plan - 00-
Cycle: Original Application

Grant Period 7/1/2019 - 6/30/2020

Printer-Friend
Click to Return to GMS Access/Select Pag
Click to Return to Menu List / Sign O

Overview	Contact Information	Comprehensive Plan	Title I Program Type	Assurances and Upload	Submit	Amendment Description	Application History	Page_Lock Control	Application Print

Consultation and Team Members	LEA Federal Program Integration-Coordination	English Learners - All LEAs complete

Consultation and Team Members

Consultation

Under ESEA, Section 1112 (a)(1)(A), a LEA receiving funds under this part must have an approved plan on file with the state. This plan must be developed with timely and meaningful consultation with teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, administrators (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served under this part.

In the box below please describe how the LEA Plan was developed and how the stakeholders mentioned above are included in the process. (0 of 2500 maximum characters used)

Consultation Team Members

Teacher

Administrator

Parent

Additional Team Member Names (If Applicable)

LEA Federal Program Integration-Coordination Tab

On this tab, districts must explain how services are coordinated and integrated to ensure there is not a duplication of services for students. Last year's answer will rollover for the integration section so it may be copied if nothing has changed.

On the District coordination section, please describe ONLY the required coordination with local or area Head Start programs and/or local pre-schools with either a local Head Start or with the regional Head Start (HS) if there are or could be HS students in the district. A MOU is required and will need to be uploaded to SharePoint. **THIS IS NOT THE SAME AS THE MOU THAT IS REQUIRED FOR IDEA. THE DESCRIPTION SHOULD NOT INCLUDE TRANSITION INFORMATION AS THAT IS HANDLED IN THE LEA PLAN.**

Application: 2019-2020 Comprehensive District Academic Improvement Plan - 00-
Cycle: Original Application

Grant Period 7/1/2019 - 6/30/2020

Printer-Friendl
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Ou

Overview | Contact Information | Comprehensive Plan | Title I Program Type | Assurances and Upload | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Consultation and Team Members | LEA Federal Program Integration-Coordination | English Learners - All LEAs complete

LEA Integration of Services, including Coordination with Head Start and Preschool Programs

ESEA Section 1119 Coordination Requirements

Head Start Service areas with map

Summary

Summarize how the district coordinates and integrates services for EL, SPED, migrant and homeless students, as well as students in the Foster Care system, with Title programs in the district.

Belinda Ready is the coordinator of all of the programs except SPED so it is easy to coordinate.
The SPED director and Mrs. Ready meet any time there are students who have coordinating services to establish working plans that best meet the needs of the student.

(0 of 4000 maximum characters used)

Summarize the District's Coordination Agreement Memorandum of Understanding (MOU) with Head Start agencies, and if feasible, other entities carrying out early childhood development programs. If the district does not have any local Head Start agencies, coordination must take place with the regional Head Start agency. ESEA Section 1119 (a) & (b)

The MOU must include the five required activities and is NOT the same as the MOU required by IDEA.

Please see the links included on this Tab for information about the required MOU, activities, and service areas for Regional Head Starts. NOTE: The district will be required to provide evidence of signed MOU(s) during an onsite or desk review of the Title I program.

(0 of 3000 maximum characters used)

English Learners – All LEAs complete

For districts with no English Learners (ELs), this tab is a simple assurance to that fact.

Click to Return to Menu List / Sign Out

Overview | Contact Information | Comprehensive Plan | Title I Program Type | Assurances and Upload | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Consultation and Team Members | LEA Federal Program Integration-Coordination | English Learners - All LEAs complete

EL Information

1. ○ Yes ◉ No Does the LEA have any EL (English Learner) students identified in the district?

☐ Check to confirm that as of the date of submission, the LEA has no identified English learners. If an English learner is identified prior to the submission of next year's plan, the LEA will take steps to ensure proper identification, assessment, and service provision.

Save Page

For districts with Els, more information will display once the Yes button is marked.

EL Information

1. ◉ Yes ○ No Does the LEA have any EL (English Learner) students identified in the district?

☐ By checking this box, the LEA assures that:

100% of LEP students are correctly identified and included in the annual English Language Proficiency Assessment each year until reaching proficiency.

The Home Language Survey will be administered only to students enrolling in South Dakota for the first time; the original HLS is obtained for a student transferring from another South Dakota school.

The district will maintain a copy of every student's HLS, including students whose HLS indicates English only.

The district will administer the English proficiency screener (KW-APT, K-MODEL, WIDA Screener) to new students whose HLS indicates a language other than English for any of the 4 questions or obtain the previous annual WIDA ACCESS for ELL 2.0 results for students previously identified as an English learner by another South Dakota school.

The district will notify parents of students' English Learner status annually via the Parent Notification Letter.

The district will develop a Language Acquisition Plan for each identified English Learner.

The district will provide core EL program services.

The district will administer the WIDA ACCESS for ELLs 2.0 English Language Proficiency assessment annually to 100% of English learners.

The district will maintain a local system of monitoring former EL students for the mandated two-year monitoring period.

Describe, the LEA's Core ESL program. The plan must include the method for identification and placement of EL students, the staff, materials and facilities identified to be used in the core English language instruction program and methods and procedures the LEA will use to measure the effectiveness of the program. The Core ESL program should be paid with state and local funds. LEAs may not use Title I or Title III funds to pay for the core program.

English Learners – All LEAs complete continued

New to the application this year on this tab is expanded information about the educational program models being used at each educational level in the district.

Which educational program model(s) are used in your district?

Elementary ELD Program Models Used	Middle School ELD Program Models Used	High School ELD Program Models Used
☐ Transitional Bilingual Education or Early-Exit Bilingual Education	☐ Transitional Bilingual Education or Early-Exit Bilingual Education	☐ Transitional Bilingual Education or Early-Exit Bilingual Education
☐ Dual Language or Two-way Immersion	☐ Dual Language or Two-way Immersion	☐ Dual Language or Two-way Immersion
☐ ESL or ELD (English Language Development)	☐ ESL or ELD (English Language Development)	☐ ESL or ELD (English Language Development)
☐ Content Classes with integrated ESL support	☐ Content Classes with integrated ESL support	☐ Content Classes with integrated ESL support
☐ Newcomer Program	☐ Newcomer Program	☐ Newcomer Program
☐ Other (Please Specify)	☐ Other (Please Specify)	☐ Other (Please Specify)

Instruction in the core EL program must be provided by qualified teachers trained in language acquisition. If teachers in the EL program do not hold an ENL endorsement, please explain how the teachers have been trained in language acquisition.
In the box below, describe teacher training in language aquisition for non-ENL endorsed teachers in the EL program. If teachers have the ENL endorsement, please include that information.
Note: one-day, isolated workshops, or logistical trainings (e.g. WIDA ACCESS administration training) do not meet this requirement.
(0 of 2000 maximum characters used)

What is the funding source for your EL program?
(0 of 2000 maximum characters used)

☐ **Check to confirm the LEA has an EL/ Lau Plan.**

Title I Program Type Tab

The Title I Program Tab allows the Superintendent to see which school level plans have been submitted to SD DOE, which will show when the District section may be submitted.

Application: 2019-2020 Comprehensive District Academic Improvement Plan - 00-
Cycle: Original Application

Grant Period 7/1/2019 - 6/30/2020

Printer-Friendly
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Out

Overview | Contact Information | Comprehensive Plan | Title I Program Type | Assurances and Upload | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Site Plan Information Instructions

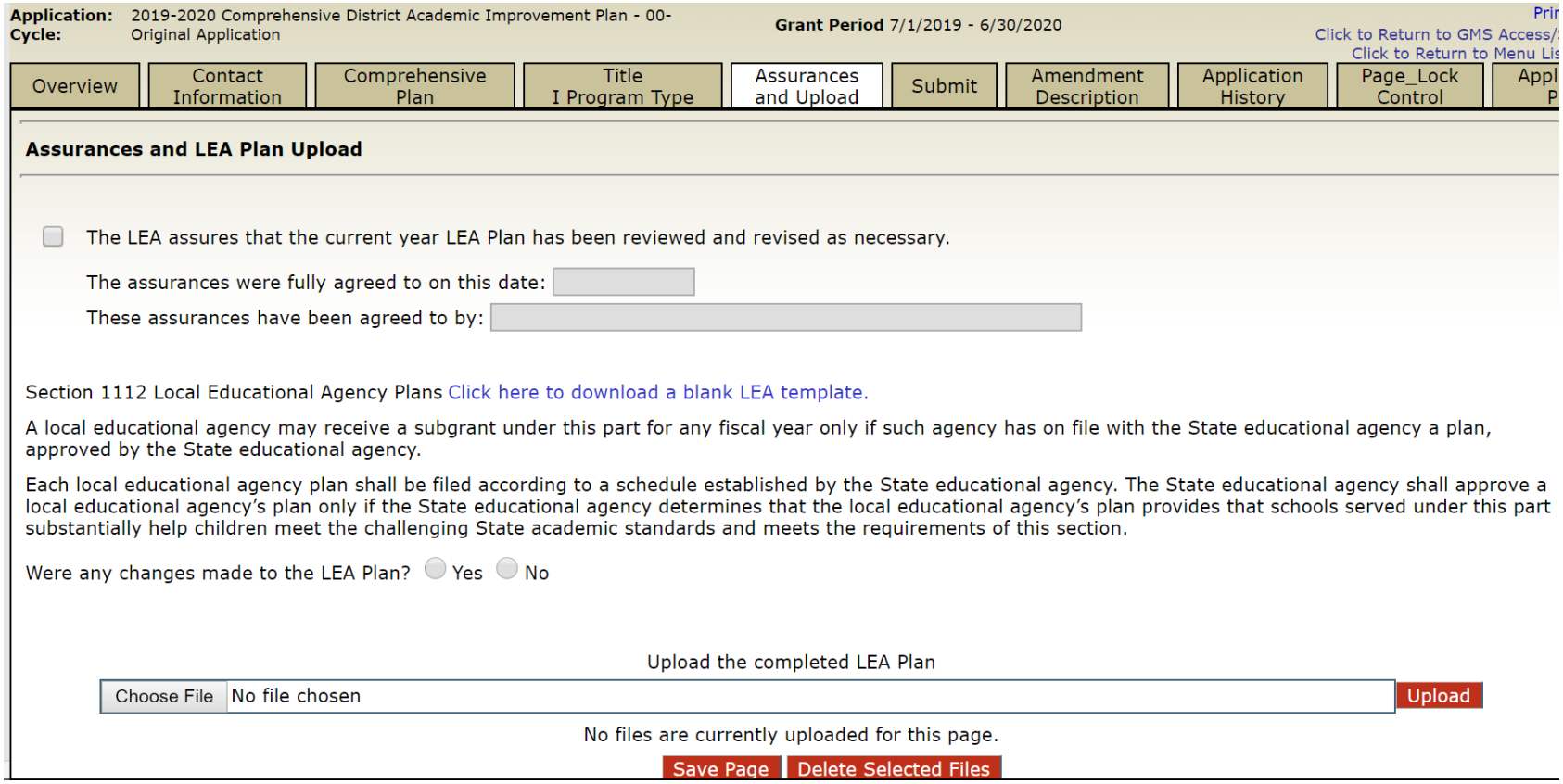
Site Names	Grade Span	Plan Type	Last Plan Submitted Date
0001-	09-12	SWP TA NS NA	N/A
0002-	06-08	SWP TA NS NA	N/A
0003-	06-08	SWP TA NS NA	N/A
0005-	KG-05	SWP TA NS NA	N/A
0007-	KG-05	SWP TA NS NA	
0008-	PK-05	SWP TA NS NA	
0009-	KG-05	SWP TA NS NA	
0010-	KG-05	SWP TA NS NA	
0011-	KG-05	SWP TA NS NA	

Districts cannot make changes on this page. If a school is marked incorrectly, the district has changed the type of program being offered, or has changed which school(s) will be served, please contact your state Title representative and they will get it changed.

Save Page

The LEA Plan will be uploaded via the Assurances and Upload Tab.

LEAs must upload a copy of the current LEA plan annually. If there were no changes to the document, the LEA will answer "No" on the Upload Tab, upload the document, and save the page. If there were changes to the LEA Plan from last year, the LEA will answer "Yes" and detail which questions were changed or updated in the box that opens up. If the LEA needs a new copy of the plan, it can be downloaded from this tab as well.



NOTE: This section cannot be submitted until the school level sections are created, completed and submitted to SD DOE.

For questions and clarifications, please contact the district Title I Representative.

Schoolwide Program Section

The Schoolwide (SW) section of the GMS requires a school to upload its SW plan on an annual basis. There are assurances included on the Schoolwide Plan Assurances and Narrative Tab that must be agreed to as well as a brief narrative on how paraprofessionals are utilized in the school. The Parent & Family Engagement tab did not change. The PD tab has been removed as this should be covered in the SW plan. There is an updated template for 2021-2022 that all schools should use. ALL SCHOOLS MUST COMPLETE THE INFORMATION ABOUT THE COMPREHENSIVE NEEDS ASSESSMENT (CNA). ALL SCHOOLS MUST HAVE A CURRENT CNA PRIOR TO THE START OF THE 2022-2023 SCHOOL YEAR. (WITHIN THE LAST 5 YEARS) Schools will indicate if any changes were made to the plan. If any were made, list which questions were changed, upload the documents and save the page. If there were not any changes, indicate "No", upload the plan, and save the page.

Schoolwide Assurances and Narrative

Assurances:

☐ By checking this box, the applicant hereby certifies that he or she assures that the Schoolwide Plan is implemented according to the Elementary and Secondary Education Act (ESEA) ESSA of 1964, reauthorized as the Every Student Succeeds Act (ESSA) in 2015, and that he or she has read, understood and will comply with the following items:

1. The Schoolwide plan has been completed and uploaded.
2. The schoolwide plan is regularly monitored and revised as necessary based on student needs with the involvement of parents, community, and staff, and to the extent feasible, tribes and tribal organizations present in the community. [Section 1114 (b)(2) & (3)]
3. The plan is available to the local educational agency, parents, and the public, and the information contained in such plan shall be in an understandable and uniform format and, to the extent practicable, provided in a language that the parents can understand. [Section 1114 (b)(4)]
4. The plan was developed in coordination and integration with other Federal, State, and local services, resources, and programs, such as programs supported under this Act, violence prevention programs, nutrition programs, housing programs, Head Start programs, adult education programs, career and technical education programs, and schools implementing comprehensive support and improvement activities or targeted support and improvement activities under section 1111(d). [Section 1114 (b)(5)]
5. The plan is based on a comprehensive needs assessment of the entire school that takes into account information on the academic achievement of children in relation to the challenging State academic standards, particularly the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards and any other factors as determined by the local educational agency. [Section 1114 (b)(6)]
6. The school assures that all paraprofessionals are state qualified and work under the supervision of qualified teachers to support instruction.
   If there are paraprofessionals in the school, describe how they are utilized. This includes SPED paraprofessionals. If there are no paraprofessionals working in the school, please indicate that in the narrative box.
   (0 of 1000 maximum characters used)
7. The school assures all costs are:
   - **Reasonable:** consistent with prudent business practice and comparable current market value
   - **Necessary:** required to carry out the intent and purpose of the Title IV, Part A program; and
   - **Allocable:** chargeable or assignable in accordance with relative benefits received.

Click the following links to download a 2021-2022 SW Plan Template or the 2021-2022 SW Plan Instructions

Updated Template; Please transfer plan to the new form. All SW programs must answer Component 1 for 2021-2022

Were any changes made to the Schoolwide Plan? ○ Yes ○ No

Upload the Schoolwide Plan

Choose File | No file chosen | Upload

No files are currently uploaded for this page.

Save Page | Delete Selected Files

Targeted Assistance Program Section

The Targeted Assistance Section has been updated to help provide clarification about the Targeted Assistance program that is being offered.

Targeted Assistance Program Narrative | Professional Development | Parent and Family Engagement

School Narrative

Number of Title I Teachers

Number of Title I Paraprofessionals

1. Describe the Title I Targeted Assistance program, including how students are identified and how services are provided to selected students.
   Enter Title I Targeted Assistance description (0 of 5000 maximum characters used)
2. Describe how the program coordinates with and supports the regular education program
   Enter how the program coordinates with the regular education program. ([count] of 2000 maximum characters used)
3. All teachers in the Title I program are state certified in the applicable subject area.
   ◯ Yes ◯ No
4. The school assures paraprofessionals work under the supervision of certified teachers to support instruction.
   ◯ Yes ◯ No ◯ Not Applicable
4. Briefly describe additional support available to students who are not making the expected progress. (0 of 2000 maximum characters used)

☐ **The school assures the LEA that the school will:**

1. help provide an accelerated, high-quality curriculum;
2. minimize the removal of children from the regular classroom during regular school hours for instruction provided under Title I;
3. on an ongoing basis, review the progress of eligible children and revise the targeted assistance program, if necessary, to provide additional assistance to enable such children to meet the challenging State academic standards.

Save Page

Please note that while the federal term of “highly qualified” has been removed from the new version of the law, nothing has changed as far as required state certification requirements and any staff working in a TA program must still be qualified and certified by the State of South Dakota in the area they are assigned to teach.

The Professional Development tab was retained in this section as PD in a TA program may only be provided to the Title I staff and any other person(s) working with Title I students. **THIS SHOULD NOT BE DISTRICT LEVEL PD. THIS SHOULD BE SPECIFIC TO PD PROVIDED TO THOSE WHO SPECIFICALLY WORK WITH IDENTIFIED TITLE I STUDENTS.**

Paraprofessionals working in the Title program must also be qualified by having a high school diploma and one of the following:

- 48 transcript credit hours;
- Associate’s or high degree
- State Praxis test with a passing score

Submission of Planning Sections

Overview | Contact Information | Comprehensive Plan | Consultation and Team Members | Title I Program Type | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Submit Click for Instructions

The Consistency Check must be successfully processed before you can submit your application.

Consistency Check | Lock Application | Unlock Application

LEA Data Entry
LEA Administrator
Final Review

Once the Consistency Check is run, Principals will click Submit for Review

Applicant: 03-001
Application: 2016-2017 Schoolwide Program - A1-0001-Bennett County High School
Cycle: Original Application

2016-2017 2/10/2016 - 6/30/2017

Schoolwide Program
Printer-Friendly
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Out

SWContact | Schoolwide Program | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Submit Instructions

Emma Watson ran the consistency check process which locked the application on 2/16/2016 at 3:59 PM.

Lock Application | Unlock Application

Consistency Check was run on: 2/16/2016
LEA Data Entry
LEA Administrator
Final Review

Submit for Review

Click Submit for Review

Once the school sections are run, the Superintendent will either Submit to SDDOE or Disapprove.

Applicant: 03-001
Application: 2016-2017 Schoolwide Program - A1-0001- County High School
Cycle: Original Application

2016-2017 2/10/2016 - 6/30/2017

Schoolwide Program
Printer-Friendly
Click to Return to GMS Access/Select Page
Click to Return to Menu List / Sign Out

SWContact | Schoolwide Program | Submit | Amendment Description | Application History | Page_Lock Control | Application Print

Submit Instructions

The application has been submitted to LEA Superintendent.
The application has been locked by Emma Watson on 2/16/2016 at 4:54 PM.

Lock Application | Unlock Application

Consistency Check was run on: 2/16/2016
LEA Data Entry submitted the application for review on: 2/16/2016
LEA Administrator
Final Review

Submit to SDDOE | Disapprove

Click to Return to Menu List / Sign Ou

GMS Access Select

001

Click for Instructions

Select Fiscal Year: 2017

Click to view Funding Summary

Created

Central Data

There currently aren't any Central Data applications created.

Consolidated Plan

Application Name	Revision	Status	Date	Actions			
Comprehensive District Academic Improvement Plan	Original Application	Returned for Changes	2/16/2016	Open	Amend	Review Summary	Delete Application
Schoolwide Program							
0001- County High School	Original Application	Returned by LEA Superintendent	2/16/2016	Open	Amend	Review Summary	Delete Application
0006- County Jr. High	Original Application	Submitted to LEA Superintendent	2/16/2016	Open	Amend	Review Summary	Delete Application
0003- Elementary	Original Application	Submitted to LEA Superintendent	2/16/2016	Open	Amend	Review Summary	Delete Application

Formula Grant

There currently aren't any Formula Grant applications created.

Discretionary Grant

There currently aren't any Discretionary Grant applications created.

Competitive Grant

There currently aren't any Competitive Grant applications created.

Maintenance of Effort

There currently aren't any Maintenance of Effort applications created.

Continuation Grant

There currently aren't any Continuation Grant applications created.

Non Funded

There currently aren't any Non Funded applications created.

Available

Central Data

There currently aren't any Central Data applications available.

Consolidated Plan

Schoolwide Program — Submissions due by 6/30/2017

Targeted Assistance Program — Submissions due by 6/30/2017

Formula Grant

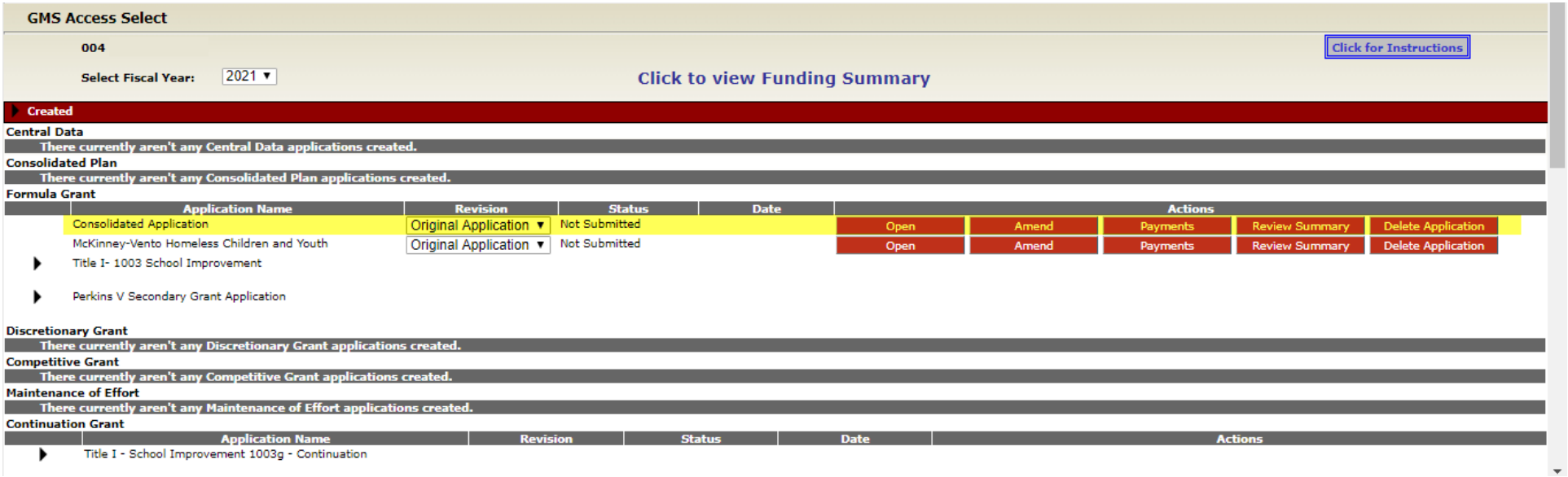
If sections cannot be submitted, please check the following:

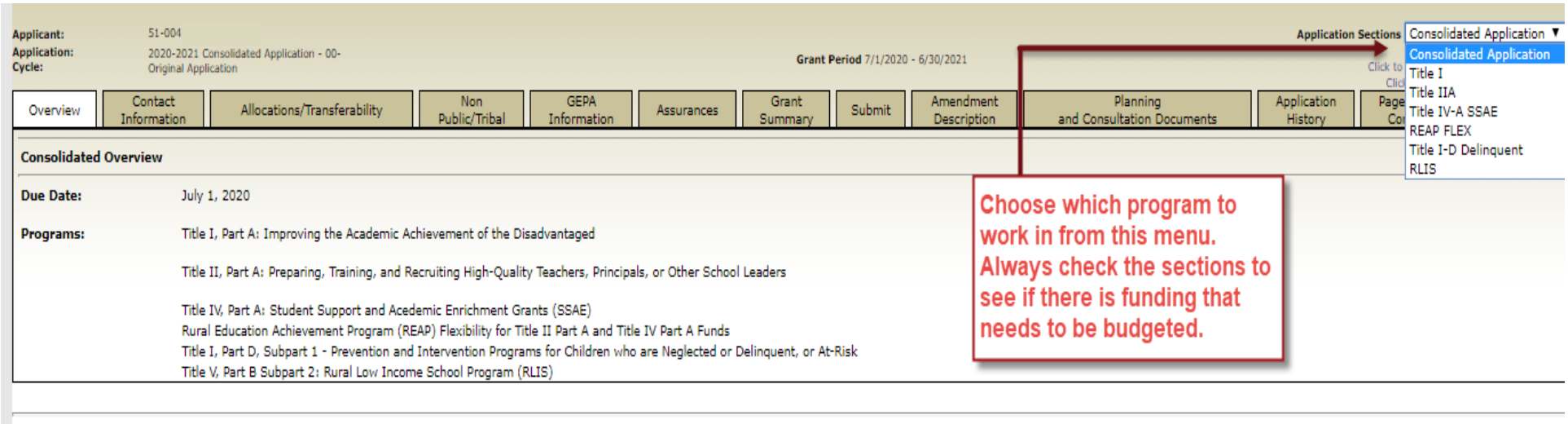
1. The Consistency Check has been run and the school section has been submitted to the LEA Superintendent.
2. The LEA Superintendent has submitted each school level plan to SDDOE.
3. Once all school level plans are submitted, the Consistency Check on the district section must be run prior to submitting the plan.

Please contact the state Title I Representative for the district if there are issues while submitting.

Consolidated Application

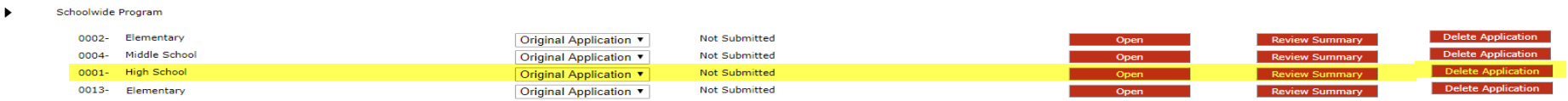
This portion of the GMS contains the sections for the following programs: Title I, Title IIA, Title IV-A SSAE, REAP FLEX, Title I-D Delinquent and RLIS. It is also where LEAs transfer funds between programs, upload Consultation Forms and answer program specific Assurances. It is a good idea to always click on each tab so no questions are missed.





Deleting Applications in the GMS

If a section is created for a school that does not run a Title program or the LEA decides to not run a program after the section has been started, the section must be deleted. This is done by clicking the Delete Application Button on the GMS Access Select Page.



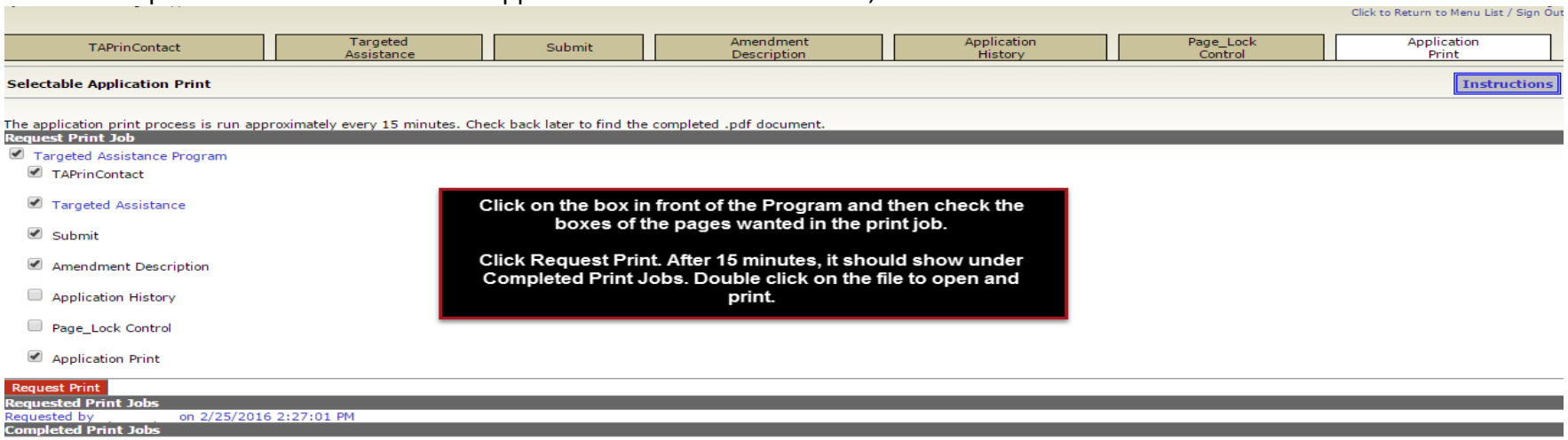
Issues

Timing out of the system

The system does not recognize that a user is working in the system unless the save button on a tab is clicked. Even if you are typing, you can be timed out and lose your information. Save often. Most of the errors from last year's system have been changed to warnings or removed. This requires more diligence on the user's part as blank tabs can now be submitted accidentally.

Printing

The printing process in the GMS is multi-stepped. Each section must be printed individually and it takes at least 15 minutes to run a print job for each one requested. In each section is an Application Print tab. On that tab, users must:



Consolidated Application Program Reps 2021-2022

Vera Tipton (8065)	Betsy Chapman (4712)	
Aberdeen	Alcester-Hudson	Tri-Valley
Agar-Blunt-Onida	Andes Central	Tripp-Delmont
Avon	Armour	Yankton
Belle Fourche	Beresford	
Bennett County	Bison	
Burke	Bon Homme	
Canistota	Bowdle	
Canton	Brookings	
Clark	Dell Rapids	
Custer	Deuel	
Dupree	Eagle Butte	
Edmunds Central	Ethan	
Faith	Eureka	
Freeman	Faulkton	
Gregory	Frederick	
Harding County	Garretson	
Hill City	Gayville-Volin	
Herreid	Gettysburg	
Hoven	Harrisburg	
Hitchcock-Tulare	Hot Springs	
Lemmon	Ipswich	
McLaughlin	Irene-Wakonda	
New Underwood	Iroquois	
Oelrichs	Langford	
Oglala Lakota County	Lead-Deadwood	
Parker	McCook Central	
Pierre	Miller Area	
Redfield	Mitchell	
Rosholt	Mobridge-Pollock	
Smee	Mount Vernon	
Todd County	Oldham-Ramona	
Wall	Plankinton	
Waverly	Platte-Geddes	
Wessington Springs	Rapid City Area	
White River	Sanborn Central	
Willow Lake	Selby Area	
Woonsocket	Sioux Falls	
	South Central	
	Tea Area	

Jenifer Palmer (4437)	Dawn Smith (2535)
Baltic	Arlington
Brandon Valley	Big Stone City
Britton-Hecla	Bridgewater-Emery
Castlewood	Chamberlain
Centerville	Colome Consolidated
Chester	Corsica-Stickney
Coleman-Egan	Doland
Dakota Valley	Douglas
DeSmet	Edgemont
Deubrook Area	Elk Mountain
Estelline	Elk Point-Jefferson
Florence	Elkton
Hanson	Flandreau
Highmore-Harrold	Groton Area
Huron	Haakon
Lake Preston	Hamlin
Leola	Henry
Lyman	Howard
Madison Central	Jones County
Marion	Kadoka
Meade	Kimball
Menno	Lennox
Milbank	McIntosh
Montrose	Newell
Northwestern Area	Rutland
Parkston	Scotland
Sisseton	Sioux Valley
Stanley County	Spearfish
Summit	Timber Lake
Vermillion	Viborg-Hurley
Warner	Wagner
Watertown	Waubay
Webster	Wilmot
West Central	
White Lake	
Winner	
Wolsey-Wessington	

Back to Top