**Complaint Form for Federal Programs**

Every Student Succeeds Act (ESSA)

ESSA amends and reauthorizes the Elementary and Secondary Education Ace (ESEA) of 1965.

**Please Print**

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| **COMPLAINANT INFORMATION** |
| Name of Person Filing the Complaint | Email (if available) |
| Complainant Address | City, State, Zip | Daytime Telephone *Area/No.* |
| **LOCAL EDUCATIONAL AGENCY (LEA) INFORMATION** |
| Name of the school, district or school employee alleged to have violated federal ESSA requirements | Telephone *Area/No.* |
| Address | City | State | Zip |
| **COMPLAINT INFORMATION** |

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| The specific federal ESSA requirement you believe has been violated. |
| The actions, facts, and documentation on which you base your complaint. This includes sufficient information as to when, where and the nature of activity that is perceived to be in violation of law and/or regulation. |

**Attach supporting document for each alleged violation**. The complaint will not be processed without supporting documentation. Have efforts been made to resolve this complaint through the internal grievance procedure of the LEA? Yes No

If yes, what is the status of the grievance?

What specific relief are you seeking?

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| **SIGNATURE** |
| Complainant Signature | Date Signed Mo./Day/Yr. |